ABOUT STUDENTS Consortium Business Meeting Minutes

Location: Zoom

Date/ Time: February 28, 2022

Facilitator: Jim Dawson, Autumn Valencia

Attendance


Agenda

- Welcome & Agenda Review
- Strategic Plan Update- Frank Scarpaci
  - Strategic Plan Open Items
  - 2022-2025 Strategic Plan
- Fiscal Updates
  - CAEP 2019-20 Funds
  - Budget Revision
  - Member Expense Report Q2
- CAEP Updates
  - Reports & Publications
  - Webinars & State Meetings
  - Deadlines & Due Dates
- ABOUT STUDENTS Updates
  - 2021/22 Regional Data Submissions Q2
  - Professional Development Conference Update
  - Three-Year Update
  - Healthcare Pathways Discussion
  - Leadership Proposal Approval / Leadership Fund Management
- WIOA Updates
  - State and Local Meetings
- Wrap Up

Strategic Plan Update

Frank Scarpaci joined the meeting and shared the 2022-2025 Strategic Plan as well as Open Items.

Fiscal Updates
1. CAEP 2019-20 Funds – 2019-20 CAEP Funds expired on December 31st. The Quarter 2 Expenditures will be certified by the consortium no later than March 31, 2022 in NOVA. ABOUT STUDENTS Consortium has expended all funds.

2. Budget Revision – Moving $10,000 from supplies to services and other operating expenses to pay for vendor service contracts and fees related to CTE. Motion to approve Jurupa’s Budget Revision, First Rachel Bramlett, Second Lucie Gonzalez. Quorum Vote, Craig Shiflett was not present.

3. Member Expense Report Q2 – Members reviewed expenditures. Reminder that expenditures need to be entered into NOVA by March 1. At the next Consortium Business meeting we will approve to certify in NOVA.

4. ABOUT STUDENTS Target Spending – Q2 guidance from CAEP set 30% as the spending target for second Qtr. Autumn shared what % each member including Leadership were currently at.

**CAEP Updates**

Reports and Publications

- EDD: Rural Public Health Workforce Training Networking Program- Grant Application
- CDE Releases Students Data for 2020-21 that shows the impacts of COVID-19 on schools.
- PPIC Commentary: Narrowing the Digital Divide with Pandemic Benefits
- Register for OTAN’s TDLS March 2-4, 2022
- PPIC: California’s Population
- CAEP Fact Sheets Update: Same look, Same Place, New Data
- New education Code Released for CAEP
- EDD Awards Equity and Special POPS Funding
- Chancellor’s Office and Foundation for California Community Colleges Launches Undocumented Student Support eHandbook

**CAEP Deadlines & Due Dates**

March 1: member expense report due in NOVA

March 31: 19/20, 20/21 & 21/22 member expense report certified by consortia in NOVA (Q2)

March 31: End of Q3

**Upcoming Webinars**

CAEP 2022-25 Three-Year Plan Peer Learning Circles

Friday, March 18, 2022 from 12:00-1:30

**ABOUT STUDENTS Updates**

2021/22 Regional Data Submissions Q2
Members were presented a Qtr. 2. Regional Data Submission table, at this time there were no questions from members.

Three-Year Update
- CAEP Three-Year Guidance has been updated
- CAEP Three-Year Plan in now available in NOVA
- Contributions by entities – Jim asked members if the surveys that were sent to their Students survey, Adult Ed Faculty & Staff Survey, District Organization Survey, Community Partners Survey would suffice for contributions. **Quorum Vote, Craig Shiflett was not present.**
- Google Document will be created, each section of the Three-Year Plan will be sent out to voting members for review and edits. The first section will be sent out the week of March 21, 2022.
- CFAD and Governance Document reminder. The CFAD and governance documents for 2022 are connected to the three-year plan. The CFAD and governance document will need to be submitted and approved by all consortium members in order to submit and approve the three-year plan by June 20, 2022.

Professional Development Conference Update
- Attendees registration is at 108
- Call for Presentations – all spots have been filled
- Reminder to members that Raffle Baskets will be picked up on Monday, March 7, 2022

Leadership Proposal Approval / Leadership Fund Management
- The Approval sets the proposal in motion- **Motion to approve Annamarie Montanez, second Lucie Gonzalez, Quorum Vote, Craig Shiflett was not present.**
  - Jim Dawson to support Autumn Valencia
  - Autumn to serve as consortium manager for business activities
  - Conference Approvals for Autumn Valencia
    - CCAE State Conference
    - CASAS Summer Institute
    - COABE
- Official Members to determine structure for 2022/2023
  - Leadership funds management
  - Roles and responsibilities
  - Scope of work
  - By CFAD submission (May)
- Leadership Team Meeting in March at Val Verde Adult School to discuss the Roles and Responsibility as well as options for Leadership Funds Management.

Healthcare Pathways Discussion
- CNUSD- Dr. Thoibi Rublaitus wanted to have a discussion about CNAS plans to state Healthcare pathways. An email with more information will be shared with members.
- Presented in the email sent on 2/28/2022 is the following information.
1. AB486 with relevant points highlighted
2. Proposal in three slides
4. Market Study the Industry Projections

The data is from Paul Aguirre at the Riverside Workforce Development.

For 2022-2023 Proposal to establish CTE classes based on the LMI data from Riverside Workforce Development

- Home Health Care Worker
- Phlebotomy
- Certified Nursing Assistant
- Registered Nursing Assistant

WIOA Updates

State and Local Networking Meetings

- Upcoming State WIOA Networking Meeting March 1, 2022
- Upcoming National TE Networking Meeting March 10, 2022
- Upcoming Regional ACSA/WIOA Networking Meeting March 16, 2022

Deadlines and Due dates

- WIOA Title II Program Implementation Survey Due March 31, 2022

Upcoming Conferences

- COABE National Conference April 10-13, 2022 Hybrid Model
- CCAE State Conference May 5-7, 2022 LOWES Hollywood
- CASAS Summer Institute June 14-16, 2022 San Diego

Next Consortium Meeting March 14, 2022

Meeting Adjourned 3:00