ABOUT STUDENTS Consortium

Business Meeting
December 13, 2021
Welcome & Agenda Review

Fiscal Updates
- Certify Qtr. 1 Member Expense Report

CAEP Updates
- Reports and Publications for CAEP
- Webinars/State Meetings
- Deadlines/Due Dates

ABOUT STUDENTS Updates
- ABOUT STUDENTS Professional Development Conference
- Three-Year Plan Update
- Future Consortium Leadership Options
- Transitioning ESL Students to College Credit Programs

WIOA Updates
- State and Local Networking Meetings
- Deadlines/Due Dates

Wrap Up
Fiscal Updates

• Approval to Certify Qtr.1 Expenditures
# Quarter 1 Expenditures for Certification

<table>
<thead>
<tr>
<th>Agency</th>
<th>Budget</th>
<th>Expenditure</th>
<th>Balance</th>
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<tbody>
<tr>
<td>Alvord USD</td>
<td>$602,921</td>
<td>$66,259</td>
<td>$536,662</td>
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<tr>
<td>Corona-Norco USD</td>
<td>$1,932,916</td>
<td>$276,169</td>
<td>$1,656,747</td>
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<tr>
<td>Jurupa USD</td>
<td>$1,747,160</td>
<td>$174,212</td>
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<td>Moreno Valley USD</td>
<td>$1,757,344</td>
<td>$244,334</td>
<td>$1,533,010</td>
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<tr>
<td>Riverside CCD</td>
<td>$986,344</td>
<td>$155,167</td>
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<tr>
<td>Riverside COE</td>
<td>$380,426</td>
<td>$78,006</td>
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<td>Riverside USD</td>
<td>$3,416,163</td>
<td>$566,833</td>
<td>$2,849,280</td>
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<tr>
<td>Val Verde USD</td>
<td>$303,321</td>
<td>$43,842</td>
<td>$259,479</td>
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<tr>
<td>Leadership</td>
<td>$540,438</td>
<td>$100,741</td>
<td>$439,697</td>
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<tr>
<td>Total</td>
<td>$11,667,033</td>
<td>$1,705,563</td>
<td>$9,981,419</td>
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### ABOUT STUDENTS Target Spending

**Adult Education Program Fiscal Management Guide**

<table>
<thead>
<tr>
<th>Quarter Spending</th>
<th>Spending Targets</th>
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<tbody>
<tr>
<td>First Quarter</td>
<td>15%</td>
</tr>
<tr>
<td>September 30</td>
<td></td>
</tr>
<tr>
<td>Second Quarter</td>
<td>30%</td>
</tr>
<tr>
<td>December 31</td>
<td></td>
</tr>
<tr>
<td>Third Quarter</td>
<td>45%</td>
</tr>
<tr>
<td>March 31</td>
<td></td>
</tr>
<tr>
<td>Fourth Quarter</td>
<td>60%</td>
</tr>
<tr>
<td>June 30</td>
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### ABOUT STUDENTS Consortium Quarter 1

<table>
<thead>
<tr>
<th>Target Spending 15%</th>
<th>Quarter 1</th>
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<tbody>
<tr>
<td>Alvord USD</td>
<td>10.98%</td>
</tr>
<tr>
<td>Corona-Norco USD</td>
<td>14.28%</td>
</tr>
<tr>
<td>Jurupa USD</td>
<td>9.97%</td>
</tr>
<tr>
<td>Moreno Valley USD</td>
<td>12.76%</td>
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<tr>
<td>Riverside CCD</td>
<td>15.73%</td>
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<tr>
<td>Riverside COE</td>
<td>20.50%</td>
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<tr>
<td>Riverside USD</td>
<td>16.59%</td>
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<tr>
<td>Val Verde USD</td>
<td>14.45%</td>
</tr>
<tr>
<td>Leadership</td>
<td>18.64%</td>
</tr>
<tr>
<td>Consortium-Wide</td>
<td><strong>14.62%</strong></td>
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CAEP Updates

Reports & Publications

• Social and Emotional Curriculum at Salinas Adult School Program Development – Issuu


• LINCS About the LINCS Learning Portal (ed.gov)

• PPIC Policy Brief: Dual Enrollment in California Policy Brief: Dual Enrollment in California - Public Policy Institute of California (ppic.org)
CAEP Updates

Reports & Publications

• PPIC Blog Post: What Does the Federal Infrastructure Bill Mean for California Workers? What Does the Federal Infrastructure Bill Mean for California Workers? - Public Policy Institute of California (ppic.org)

• Tamalpais Adult School Home Health Care Curriculum to Meet the State’s need PROGRAM DEVELOPMENT – Issuu

• EDD ETPL Policy and Procedures Brief PROGRAM DEVELOPMENT - Issuu
CAEP Updates

Reports & Publications

• Submit a proposal for the Technology and Distance Learning Symposium 2022 March 2-4 Virtual event
  https://tdls.otan.us/Proposal/

• Education Insight: Support Inland Empire Adult Learners- Growing Inland Achievement (GIA) podcast Emma Diaz, Director, Inland Adult Education Consortium, was a guest Speaker Education Insight: Supporting Inland Empire Adult Learners | Growing Inland Achievement (inlandempiregia.org)

• Building and Growing Apprenticeship with Equity in Mind: An Equitable Apprenticeships Toolkit GAC-Equitable-Apprenticeship-Toolkit-final-1.pdf (growapprenticeshipca.org)

• PPIC: California’s Workplaces Today- and Tomorrow California’s Workplaces Today—and Tomorrow - Public Policy Institute of California (ppic.org)

• PPIC: Groundhog Day for the California Economy? Groundhog Day for the California Economy? - Public Policy Institute of California (ppic.org)
CAEP Deadlines and Deliverables

- December 1: July 1, 2020 to June 30, 2021 Expenses by Program Area Due (Actuals) in NOVA and certified by Consortium
- December 1: 19/20, 20/21 and 21/22 Member Expense Report Due in Nova (Qtr.1)
- December 31: 19/20, 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Qtr.1)
- December 31: End of Q2

Upcoming Webinars

Three-Year Plan PD Opportunities
- December: Announcement of Monthly Three-Year Plan PLCs
- January: Update Three-Year Planning guidance (links, minor edits) and monthly PLCs
ABOUT STUDENTS
Consortium Update

- ABOUT STUDENTS Professional Development Conference
- Three-Year Strategic Plan Update
- Future Consortium Leadership Options
- Transitioning ESL Students to College Credit Programs
Event Details

Event Date: March 11, 2022
Approx. Attendees: 130
Tentative Room block: Lower Concourse, Ballroom, Meeting Room 1-6

Deposits and Payments

A deposit of $3,300.00 is required to reserve space for the event. This deposit is non-transferable and non-refundable, will be deducted from clients overall balance due.

Parking

Center can make parking in Lot 33 available at a cash rate of $10.00 per vehicle/space/day. Client may host parking for event attendees at a hosted rate of $8.00 per vehicle/space/day.

Cancellation Penalties

<table>
<thead>
<tr>
<th>Number of Days Prior to Event Date</th>
<th>35% of all estimated charges due ($7,675.00)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Over 180 Calendar Days</td>
<td>25% of all estimated charges (4,172.50)</td>
</tr>
<tr>
<td>140-179 Calendar Days</td>
<td>50% of all estimated charges (8,345.00)</td>
</tr>
<tr>
<td>90-139 Calendar Days</td>
<td>75% of all estimated charges (12,517.50)</td>
</tr>
<tr>
<td>Less than 90 Calendar Days</td>
<td>100% of all estimated charges ($16,690.00)</td>
</tr>
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</table>

Estimated Cost

Minimum cost required $16,690.00++. Room Rental will be waived with Food and Non-Alcoholic Beverage Minimum. The current administrative fee is 21% and sales tax is 8.75%. If the $16,690.00 minimum is not met, the balance will be charged as room rental.

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food &amp; Beverage</td>
<td>$16,690</td>
</tr>
<tr>
<td>Administrative Fee</td>
<td>$3,505</td>
</tr>
<tr>
<td>Sales Tax</td>
<td>$1,460</td>
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<tr>
<td>Minimum Cost</td>
<td>$21,655</td>
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Hosted Parking

| 130 | $8.00 | $1,040 |
• Student Survey (completed)
• Member School/College Community Survey (ongoing)
• Community Partner Survey (open)
• District Organization Survey (open)
• Self Assessment Survey (to be released)

• Briefing Book will be sent out on January 7, 2022
• Homework from the Briefing Book must be completed by the 2-day Strategic Planning Leadership Retreat in February.

• 1:1 Interviews w/Frank will be scheduled in January
• 2-Day Strategic Planning Leadership Retreat
• February 9th and 10th, 2022
• Location: CNUSD Parent Center
• A detailed email will be sent out with details for the 2-day retreat in January.
Future Consortium Leadership Options

1. Continued with Current Structure
   • Through June 2022, then re-evaluate
   • Autumn to serve as Primary Lead
   • Jim to provide support

2. Hire New Regional Director
   • Determine employment status – consultant/employee of a district
   • Follow district’s process for hiring or contracting
   • Identify roles and responsibilities, if different
   • Seek the person for the position

3. Restructure Consortium Leadership
   • Research other models being used in CA (i.e. executive committee)
   • Determine appropriate structure for ABOUT STUDENTS
   • Identify roles & responsibilities within the new structure
   • Amend bylaws to fit new structure

Next Steps:
   – Schedule meeting of Official Representatives
   – During Consortium Business Meeting present proposal and request public comment.
Transitioning ESL to College Credit Programs

ESL Discussion: Strategies for prep ESL students for success in ESL college credit classes.
• CDE/Statewide Updates
  o Second PP Certification Letter – CDE has corrected the deliverable date on their website. It now shows January 31. You will be receiving a letter from Nicole Jordan from CASAS the first week of January.

• Riverside County WDB/AJCC
  o JoDee was informed of by Leslie Trainor about CARES Act funds that are still available. JoDee informed Leslie that she received feedback from the last round of CARES Act expenses, that there was a need for devices for teachers.
  o JoDee asked at the networking meeting to send her an email with any other support that the region may need.

• NRS updates
  o I3 is now available to view at the consortium Level.

• CDE Update (6)
  o GAN – Memo dated December 3 and due December 17. To fix a non-fiscal error.

• CDE Update
  o Working on updates to the CIP Website
  o Will include review of progress on goals established last year.
  o CIP and IELCE Plan – will now be two separate deliverables, Due April 30.

• AB 486
  o Carolyn’s Office is still working on reading through the bill and is creating a document that can be used as a cheat sheet so that you can see what has been revised and or changed without having to go through the whole bill.

• Search Statewide through all Employment and Training Providers List for certified training providers. You can partner with the certified trainers and use that for your IET training.

• CDE Update 8
  o Carolyn is in contact with EDD to get a better understanding on EDD sending people to train where there is a cost whereas you are offering it at no cost! More to come in January.
Trainings & Conferences

• California WIOA, Title II: AEFLA Networking Meeting EOY (All counties) December 15 @1:00 pm
  • Barbara Boggio – 12+ Hrs. of Instruction
  • Ryan Whetstone – Student Transitions
  • Regional Breakout Rooms

• Upcoming Statewide WIOA II Meeting January 4 @1:00 pm Via Zoom

• Upcoming TE Networking Meeting January 14 @ 9:00 am (All States)

• Online WIOA II Implementation & Accountability Continuing through Jan 2022

• WIOA/ACSA Region 12 &19 Regional Networking Meeting January 19 @9:00 am In-person @ Chaffey Adult School w/Zoom Option

https://www.caadultedtraining.org/
Trainings & Conferences Continued…

• CAEAA State Conference – February 2, 2022  
  $125 members, $155 non-members & $280 membership + conference  
  institutional membership $500 for 5 members

• TDLS call for Proposals is now open TDLS March 24 virtual event

• COABE Registration is now open COABE April 1-12 Hybrid event

• CCAE State Conference May 5-7, 2022 LOWES Hollywood
WIOA Deadlines & Deliverables

Due January 31, 2022

• Second Quarter Data, TOPSpro
• Second Quarter Data Integrity Report
• California Accountability Training
• CASAS Implementation Training
• Second Quarter Expenditure Claim Report
• Employment and Earnings Follow-up Survey
Thank you

Next Consortium Meeting
January 10, 2022