AGENDA

- **Fiscal Updates**
  - Certify 2019/20 & 2021 Member Expense Report
  - 2021/22 Member Program Year Budget and Work plan
  - 2021/22 WIOA Budget

- **Member Highlight**
  - RAS Accelerated Format Job Skills Program

- **CAEP Updates**
  - Reports and Publications for CAEP
  - Webinars/State Meetings
  - Deadlines and Due Dates

- **ABOUT STUDENTS Consortium Updates**
  - Three-Year Plan Update
    - Feedback from Kick-Off
    - Reminders
    - Focus Forward Update

- **WIOA Updates**
  - Recap of State WIOA Networking Meeting, September 7
  - Recap of TE Networking Meeting, September 10

- **Wrap Up**
  - Up Next
FISCAL UPDATES

- Certify19/20 & 20/21 Member Expense Report
- 2021/22 Member Program Year Budget and Work Plan
- 2021/22 WIOA Budget
## Certify Quarter 4 Member Expenditures

<table>
<thead>
<tr>
<th>Members</th>
<th>Budgets</th>
<th>Expenditures</th>
<th>Balance</th>
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<tbody>
<tr>
<td>Alvord USD</td>
<td>$574,477</td>
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<td>Corona-Norco USD</td>
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<td>Jurupa USD</td>
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<td>Riverside COE</td>
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<td>Riverside USD</td>
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<td>Val Verde USD</td>
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<td>Leadership</td>
<td>$528,376</td>
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</table>
Please note that the total available funds appears larger than expected because Q4 expenditures have not been certified, yet. Once the expenditures are certified, that number will decrease to the member’s annual allocation, plus any balance from the prior years.

- **September 30**: 2021/22 Member and Program Year Budget & Work Plan due in NOVA
- **October 11**: During our Consortium Business Meeting, Members’ will review 2021/22 Member and Program Year Budget & Work Plan
- **October 30**: 2021/22 Member Program Year Budget and Work Plan Certified by Consortia in NOVA
2021/22 WIOA BUDGET

- **September 3, 2021** Grant Budget – Complete and submit the Grant Budget on the California Adult Education Online Application and Reporting website

- **October 31, 2021** Upcoming Deliverables & Due Dates

<table>
<thead>
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<th>Required Data &amp; Documents</th>
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<tr>
<td>First Quarter Data, TOPSPRO</td>
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<td>California English Literacy and Civics Education Objectives and Additional Assessment Plans (COAAP)</td>
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<tr>
<td>First Quarter Data Integrity Report</td>
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<td>First Quarter Expenditure Claim Report</td>
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<tr>
<td>Employment and Earnings Follow-up Survey</td>
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<tr>
<td>High School Equivalency (HSE) Certification</td>
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MEMBER HIGHLIGHT

Riverside Adult School Accelerated Format Job Skills Program
Job Skills Program
Accelerated Format
Process

1. Application to the program: basic demographics, valid US issued photo ID and reading placement test.

2. Attend class for 8 sessions over a 2 week period during which the student will:
   - Write a cover letter and secure letters of recommendation
   - Obtain Riverside County Food Handlers card
   - Complete custodial certification through Buckeye
   - Apply to RUSD for substitute custodian and nutrition service worker via Edjoin
   - Pass a drug screen
   - Pass the district's written test for custodial
   - Pass a physical capacity exam for both job classifications
   - Complete Livescan fingerprints

3. Become hired by RUSD and complete mandated reporter and other district required trainings

4. Begin work!
Outcomes

Over 275 adults have been hired in RUSD as substitute employees since February 2018!

48 adults have gone from substitute to permanent employee!

- $27.00 Riverside County Food Handlers Card
- $45.00 Live Scan fingerprinting (during COVID this was $75.00 due to provider closures)
- $15.00 Drug screening
- $100 x 2 Functional capacity exam. One per job classification is required.
CAEP UPDATES
REPORTS AND PUBLICATIONS

- **CCAE Southern Section Call for Presenters** [The CCAE Southern Section Fall 2021 Conference Call for Presenters (google.com)]

- **Hanover Research: Benchmarking Analysis Innovative Operational Models** [1230 (caladulted.org)]

- **CAEP Three-Year Plan 2022-25 Guidance and Template is Now Available**
  - CAEP Three-Year Plan Guidance 8.11.21 V7 (caladulted.org)
  - 3-Year Plan Infographic_FINAL.png (caladulted.org)

- **PPIC: Improving Career Education Pathways into California’s Workforce** [Improving Career Education Pathways into California’s Workforce - Public Policy Institute of California (ppic.org)]

Source: CAEP Newsletter August 11, 2021
August 18, 2021
CAEP UPDATES
REPORTS AND PUBLICATIONS

- CAEP 2021-22 Beginning of the Year Letter 2021-22 BOTYL Final V1 (caladulted.org)
- Registration Now Open! CAEP Summit 2021 CAEP Summit 2021 (vfairs.com)
- Advocacy for Broadband Inclusion Join the Fight for Fair Internet - Consumer Reports
- Hanover Research: A Step-by-Step Guide to Creating a Comprehensive Academic Portfolio Review 1239 (caladulted.org)

Source: CAEP Newsletter August 25, 2021
2021-22 Adult Education Program Funds
https://www.cde.ca.gov/sp/ae/sf/

Assembly Bill 130 Update

Department of Commerce’s NTIA to begin Accepting Applications for $268 Million Connecting Minority Communities Pilot Program
- Connecting Minority Communities Webinar
  September 22 and 23 https://broadbandusa.ntia.doc.gov/events/latest-events

Hanover Research: JobsEQ Employer Hiring Trends – July 2021
https://caladulted.org/DownloadFile/1240

Source: CAEP Newsletter September 1, 2021
California Department of Social Services (CDSS) creates $3 Million Fund to Cover DACA Application Filing Fees for Undocumented Students, Faculty, and Staff. 

Exhibit at the CAEP Summit 2021.
UPCOMING WEBINARS

- Building Sustainable Collaborative Partnerships
  Wednesday, September 15, 2021 12:00 p.m. – 1:30 p.m.

- CAEP Program Evaluation 101
  Friday, September 17, 2021 12:00 p.m. – 1:30 p.m.

- Logic Modeling
  Monday, September 27, 2021 12:00 p.m. – 1:30 p.m.
DEADLINES AND DELIVERABLES

September 1
- 19/20 & 20/21 Member Expense Report due in NOVA (Q4)

September 1
- July 1, 2020 to June 30, 2021 Program Area Reporting due (estimates only) in NOVA

September 1
- 2021/22 Certification of allocation amendment due in NOVA

September 30
- 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q4)

September 30
- 21/22 Member Program Year Budget and Work Plan due in NOVA

September 30
- End of Q1
THREE-YEAR STRATEGIC PLAN UPDATE

**Determine Position**

**Sept 2021 - Feb 2022**
- Situation Assessment
- Planning Team Interviews
- Pre-Work Assignment
- Virtual SWOT Analysis

**Strategy Workshops**

**Feb 2022**
- 2-day In-person Planning Retreat
- Dates available
- Feb. Tues 8th & Wed 9th
- Feb. Wed 9th & Thur 10th
- Feb Thur 10th & Fri 11th
- Strategy Prioritization

**Implement & Monitor**

**Feb 2022 - June 2023**
- Action Plans
- Create CAEP Template (By June 2022)
- Check-in Sessions
  - January 2023
  - June 2023

**Next Steps**

- Begin Situation Assessment task **Now - December**
- Schedule your 1:1 Interviews (between Nov 1 - Dec 17)
Focus Forward Update

Please review the Career Classes and Get Help Section that are listed on the website

https://focusforwardriverside.com/

Please use the Google Doc that I have created and make any changes that needs to be made in a different color.

https://docs.google.com/spreadsheets/d/1aW4Ngr5IE1kcHR-uWyOdFSGnkpA4m7ebUhKNGQJUbmg/edit?usp=sharing

Ad Campaign Options

- Full Capacity Marketing
- WEBGUYNICK
CDE Update (1)

California WIOA, Title II Enrollment by Program Type

Program Areas | % of agencies able to provide classes
---|---
ABE | 79.6%
ASE | 84.4%
ESL | 89.8%
IELCE/IET | 40.4%
CTE | 60.9%
Other Classes | 11.1%

WIOA II Program Survey
* Not included in the graph’s above are Riverside Community College Enrollment numbers for Academic Year 20-21:

- CAEP Enrollees, Unduplicated – 499
- CAEP Enrollees, Duplicated (Total Enrollments) – 1,829
WIOA UPDATE

CDE Update

- AB 130 Memo: Education Finance: Changes to Independent Study programs
- CDE Welcome Back Video [https://caadultedreporting.org/WIOA/TrainingVideos?id=Welcome](https://caadultedreporting.org/WIOA/TrainingVideos?id=Welcome)
- CDE New Administrator Orientation
  - Daily sessions will be 90-120 minutes
  - Schedule of sessions:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Sessions</th>
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<tr>
<td>9/08</td>
<td>9-10:30 am</td>
<td>Introductions, Adult Education in California, CALPRO</td>
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<td>9/10</td>
<td>1-2:30 pm</td>
<td>231, AJCC/MOUs, OTAN</td>
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<tr>
<td>9/13</td>
<td>1-2:30 pm</td>
<td>Fiscal &amp; FPM</td>
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<td>9/14</td>
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<td>Data/Accountability, CASAS</td>
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<td>1-2 pm</td>
<td>IELCE (optional)</td>
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<tr>
<td>9/17</td>
<td>9-12 pm</td>
<td>Wrap up and Meetings with Regions</td>
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</table>

- El Civics Exchange
  - CDE Legal Update
  - Creative Commons Licensing
WIOA UPDATE

PY 2021-22 What's New (1)
- 2021-22 Data Dictionary for both WIOA II and CAEP is available on the CASAS CA Accountability page.

PY 2021-22 What's New (2)
- The statewide assessment policy requires all WIOA II agencies to develop their local policy at the beginning of the Program Year.

PY 2021-22 What's New (3)
- Appendix C in the statewide assessment policy addresses issues for distance learning.

PY 2021-22 What's New (4)
- All agencies that initiate remote testing in PY 2021-22, or that make changes to their remote testing strategy, must complete the CASAS Agency Remote Testing Agreement for California.

PY 2021-22 What's New (5)
- New in PY 2021-22: For CTE classes that include Integrated Education and Training, mark “Integrated Education & Training” under special programs, just as you do for ESL classes in IET.

PY 2021-22 What's New (6)
- Reporting for Perkins and CTE. The new requirements announced in March/April 2021 will continue for PY 2021-22.

El Civics Exchange (1)
- Announcing the EL Civics Exchange, a joint project of OTAN and CASAS, funded by the California Department of Education, Adult Education Office.
  - Access, Submit and Share Instructional Materials that relate to EL Civics content English Language Learners elcivics.otan.us

El Civics Exchange (2)
- Search for instructional materials in different ways, such as competency area, EL Civics COAAP, or instructional level.
TRAININGS & CONFERENCES

• Upcoming Statewide WIOA II Meeting dates (1pm) Via Zoom
  • October 5, 2021
  • November 2, 2021

• Upcoming TE dates (9am) Via Zoom
  • October TBD

• ACSA/WIOA Networking Meeting (9am) Via Zoom
  • September 22, 2021
UP NEXT

1. Upcoming Consortium Meeting October 11, 2021
   - Via Zoom or F2F?
   - Location?
THANK YOU

NEXT CONSORTIUM MEETING
OCTOBER 11, 2021