ABOUT STUDENTS Consortium Meeting Minutes

Date: September 13, 2021  
Time: 2:00-4:00  
Location: Zoom  
Facilitator: JoDee Slyter, Autumn Valencia

In attendance:  

Agenda

- Welcome and Review
- Fiscal Updates
- Member Highlight
- CAEP Update
- ABOUT STUDENTS Consortium Updates
- WIOA Updates
- Wrap Up

Fiscal Updates

- Certify 19/20 & 20/21 Member Expense Report – Motion 19/20 & 20/21 Member Expense Report Member Expenditures Dr. Patricia Bazanos, Second Craig Shiflett. Those in favor of the motion please give a thumbs up.
  - 2021/22 Member Program Year Budget and Work Plan –
    o Budget and Work Plan are due in NOVA by September 30.
    o During our consortium meeting on October 11 we will review 2021/22 Member Budget and Work Plan
    o 2021/22 Member Budget and Work Plan certified by consortia in NOVA.
    o Discussed the Budget and Expense Reporting Procedure that needs to be used when completing their budget and description of what needs to be included.

- 2021/22 WIOA Budget- September 3, 2021 Grant Budget must have been complete and submitted on California Adult Education Online Application and Reporting website. If members needed more time to get approval from their board then they should have emailed Colby Franklin to let him know and to request more time.

Member Highlight

- Riverside Adult School Accelerated Format Job Skills Program
Rachel Bramlett Director of RAS, discussed their Job Skills Program and how it was adjusted to help meet the need for adults who need employment as well as the need for workers.

Process

1. Application to the program: basic demographic, valid US issued photo ID and reading placement.

2. Attend class for 8 sessions over two week’s period during which the student will
   - Write a cover letter and secure letters of recommendation
   - Obtain Riverside County Food Handlers Card
   - Complete custodial certification through Buckeye
   - Apply to RUSD for substitute custodian and nutrition service worker via Edjoin
   - Pass a drug screen
   - Pass the district’s written test for custodial
   - Pass a physical capacity exam for both job classifications
   - Complete Livescan fingerprints

3. Become hired by RUSD and complete mandated reporter and other district required trainings

4. Begin Work!

Cost/Outcomes

Cost-
- $27.00 Riverside County Food Handlers Card
- $45.00 Live Scan fingerprinting (during COVID this was $75.00 due to provide closures)
- $15.00 Drug screening
- $100 x 2 Functional capacity exam. One per job classification is required

Outcomes-
- Over 275 adults have been hired in RUSD as substitute employees since February 2018
- 48 adults have gone from substitute to permanent employee

CAEP Updates

Reports & Publications (Publications & Reports can all be found on https://riversideregionadulted.org/meeting-handouts/)

- CCAE-Southern Section Call for Presenters
- Hanover Research: Benchmarking Analysis Innovative Operational Models
- CAEP Three- Year Plan 2022-25 Guidance and Template is Now Available
- PPIC: Improving Career Education Pathways into California’s Workforce
- CAEP 2021-22 Beginning of the Year Letter
- Registration now Open! CAEP Summit 2021
- Advocacy for Broadband
• Hanover Research: A step-by-step Guide to creating a comprehensive Academic Portfolio Review.
• 2021-22 Adult Education Program Funds
• Assembly Bill 130 Update
• Department of Commerce’s NTIA to begin Applications for $268 Million Connecting Minority Communities Pilot Program
  o Connecting Minority Communities Webinar September 22 &23
• Hanover Research: JobsEQ Employer Higher Trends- July 2021
• California Department of Social Services (CDSS) creates $3 Million fund to cover DACA application filing fees for undocumented students, Faculty and Staff.
• Exhibit at the CAEP Summit 2021

Upcoming Webinars

(Link)https://register.caladulted.org/

• Building Sustainable Collaborative Partnerships September 15, 2021 12:00-1:30
• CAEP Program Evaluation 101 September 17, 2021 12:00-1:30
• Logic Modeling September 27, 2021 12:00-1:30

Deadlines and Deliverables

September 1 deliverables were done prior to our consortium meeting.

• September 1 19/20 & 20/21 Member Expense Report due in NOVA ( Q 4)
• September 1 July 1 to June 30, Program Area Reporting due (estimates only) in NOVA
• September 1 2021/22 Certification of allocation amendment due in NOVA
• September 30 19/20 & 20/21 Member Expense Report due in NOVA ( Q 4)
• September 30 21/22 Member Program Year Budget and Work Plan due in NOVA
• September 30 End of Q 1

ABOUT STUDENTS Updates
Focus Forward Update

- I asked members to use the google link provided and to make any updates to the Career Classes and Get Help sections of the Focus Forward Website.
- Ad Campaign Options
  - Full Capacity Marketing
  - WEBGUYNICK
  - Members would like to go with WEBGUYNICK. JoDee and I will reach out to Nick to see what the next steps are.

WIOA Update

CDE Update 1-8

Preliminary PY 2020-21 EOY Data

- enrollment by program type ABE, ASE, ESL was impacted by COVID and was down
- Persistence was also low
- Distance Learning however increased
- WIOA II Program Survey – on average, agencies reported that 83.3% of students have access to the remote Learning Format.

CAEP Enrollment Comparison

JoDee created a table for The ABOUT STUDENTS Enrollment compared to the CAEP enrollment. RCCD’s enrollment numbers are not included in the graphs.

AB 130 Memorandum

- AB 130: Education Finance: Changes to Independent Study programs.

Welcome Back Video
• Carolyn Zackery released a welcome back video that can be shared with staff and students.

CDE New Administrator Orientation

• Daily sessions will be 90-120 minutes
• Listed are the schedules and times

EL Civics Exchange

• CDE Legal Update
• Creative Commons Licensing

2020-21 Promising Practices and Making a Difference Award

• Mt. San Jacinto Community College
• Elk Grove Adult and Community Education
• Hacienda la Puente Adult Education

NRS Data Reporting 1-5

• Jay Wright shared Statewide 2020-21 Data-Enrollment,
• Data- NRS EFLs Comparison of PY 2019-20 and PY 2021-21
• NRS Table 4 changes, in April 2021, the announced new outcomes on Table 4 for participants in IET programs.
• NRS Data Reporting
  o Educational functioning level gains
  o Receipt of a secondary credential

• PY 2021-22 What’s New 1-6
  o Data Dictionary –includes summary of changes
  o Statewide assessment policy requires all WIOA II agencies to develop their own local assessment policy, and revise their local policy at the beginning of the Program Year.
  o Appendix C in the statewide assessment policy addresses issues for distance learning.
  o All agencies that initiate remote testing in PY 2021-22, or that make changes to their remote testing strategy, must complete the CASAS Agency Remote Testing Agreement for California.
  o For CTE classes that include IET, mark integrated education and Training under special programs, just as you do for ESL classes in IET.
  o Reporting for Perkins and CTE the new requirements announced in March/April 2021 will continue for PY 21-22.
  o EL Civics Exchange 1-2
    ▪ Announcing the EL Civics Exchange, a joint project of OTAN and CASAS, funded by the California Department of Education, Adult Education Office.
    ▪ Search for Instructional materials in different ways, such as competency area, EL Civics COAAP, or instructional level.

Upcoming Trainings and Conferences
• Statewide WIOA II meeting dates 1pm
  o October 5
  o November 2
• Upcoming TE date 9am
  o September 10
• ACSA/WIOA Networking Meeting (9am) Via Zoom
  o September 22

Up Next

Upcoming Consortium Meeting October 11, 2021

• Via Zoom OR F2F
• Location of meeting, if F2F.

Members would like to continue zoom due to the increase of COVID and also because of the email that Carolyn Zackery sent out allowing meetings to continue in the zoom format.

Next Consortium Meeting

October 11, 2021

Meeting Adjourned