ABOUT STUDENTS Consortium Meeting Minutes

Date: June 14, 2021
Time: 2:00-4:00 Location: Zoom
Facilitator: Jim Dawson, Autumn Valencia


Agenda:

- Welcome and Review
- CAEP Updates
- ABOUT STUDENTS Consortium Updates
- WIOA Updates
- Wrap up

CAEP Updates

Reports & Publications from CAEP Newsletters

- CAEP Summit 2021: Call for Proposals Now Open
- CCCApply Noncredit Application with Superglue: PCC Story
- State Superintendent Congratulates Adult Ed providers in receiving national recognition for programs that can lead to immediate job skills
- CAEP TAP and OTAN partner to develop a section 508 Accessibility commitment for adult educators
- Highlighted in CAEP Newsletter Pathways to Success! ABOUT STUDENTS Regional Consortium for Adult Education Publication!
- Federal Communication Commission: Emergency Broadband Benefit
- PPIC Mapping Equitable Access to Math at California’s Community College
- Governor’s Budget Update
- Chaffey Adult School Preliminary survey results
- Connect with CAEP Office
- CAEP State Priorities Webinars Archives
- Adult Education Pipeline 4.0 and 4.1 Release Announcement
- PPIC California remains on track to close the degree gap
- CAEAA Memo COVID-19 relief funds
- The CDE AEO to participate in the Nationwide Integrated Education and Training Design Camp
- Victor Valley Adult Education Consortium Graduates 665 Learners
- New Launch Alert! Advancing CA Adult Education Website Promo Video: Model Program Nomination
- New Adult Education Assessment Data Element for MIS

Webinars

- Consortium and Member Effectiveness-Changes July 1, 2021 Friday, June 25 12:00-1:30

Deadlines & Deliverables

- Jun 30: 19/20 & 20/21 Member Expense Report certified by consortia in NOVA Q 3
- Jun 30: End of Q 4
• July: no deliverables
• Aug 1: Student Data due in TOPSPRO Q.4
• Aug 15: Annual Plan for 2021-22 due in NOVA

Jurupa Expenditure Revision

• Jurupa had to revision in their expenditure and submitted a new expenditure spreadsheet.
  Annamarie stated that they had CARES ACT money and was included with the expenditures. Motion to pass Jurupa’s Q3 Expenditures Rachel Bramlett, Second Thoibi Rublaitus voting members passed unanimously.

  6/15/21 after further looking into the expenditures it was presented that the CARES Act money was included into the CAEP Expenditure CARES ACT cannot be combined with CAEP Expenditures. Kari will correct the expenditure without adding the CARES Act and will re-submit Q3 Expenditures. We will get approval from members via email.

Q 3 Member Expense Report

• Motion to Certify Q 3 Expenditures in NOVA Lucie Gonzalez, second Annamarie Montanez voting members passed unanimously.

*Budget Revisions reminder to members, if they are planning on proposing a budget revision, it must be done at either the July 12th or August 9th consortium meeting. Both CNUSD, RUSD said they would be presenting a budget revision. Budget Revisions must be done prior to Q 4 Expenditures.

Annual Plan 2021/22

Annual Plan is due in NOVA August 15
Jim asked members to please review 2020/21 Annual Plan
On Tuesday June 15 a google form would be sent out, the form needs to be sent back by June 25.

Annual Plan Timeline

1. Annual Plan Draft will be sent be presented at the following consortium meeting July 12
2. Edits and changes to the draft need to be sent back by July 23
3. Final Draft will sent out July 30
4. August 9 at consortium meeting members will vote to approve Annual Plan
5. August 11 members need to approve Annual Plan in NOVA

Three-Year Planning

Reflection Survey Results
Indicated that members wanted a 3rd party to facilitate the 3 year planning activities.
Clarrification- Jim discussed #7 In order to meet the CAEP expectations of including all stakeholders’ voices in the 3-year plan, list all stakeholder groups that you would want to participate? Jim clarified to the members what exactly we were looking for. An email will go out at a later time, requesting for members to send who from their agency they would like to participate in the thee-planning.
3rd Party Vendor- Jim let the members know that JoDee did meet with Frank Scaparci who was worked with Huntington Beach Adult and other adult schools. Frank uses a structured process that he would easily adapt to accommodate our to
our consortium to meet CAEP mandates. Frank will be sending JoDee a Proposal. We will then share that information with the members and proceed from there.

N&R Update

- Members approved the Social Media Post/GIF’s
- All deliverables are now in the dropbox (link provided)
- Social Media Demo with Chelsea Hall June 15 from 11:00-12:00

WIOA Update –Highlights from State WIOA Meeting 6/8/21

CE Updates 1-5

- Pete Callas, New Division Leader
- 2020 EOY letter
- HSD payment points, summary includes all students who meet basic requirements DOB, 12+ Hrs. Marked “Earned HS Diploma” on the updated record
- HSD deadline to submit HS Diploma list delayed by one week
- June 30 cutoff for students to be added
- Perkins reporting before June 30, K-12 & COE CTE will complete Perkins requirements using TE
- Ordering with agencies “re-opening” everyone is encouraged to order testing and assessment material

TE Updates

- New Build 11 dated May 31
- Updates to NRS Tables
  - New columns G&N on NRS Table 4
  - New logic for selecting qualifying pretest
  - Number of gains will be the same, but may attributed to different placement in EFL
- CAEP enrollee by HRS.
  - Identifies “participants” vs Adults served
  - Reports available at the agency & consortium level
- Proxy
  - For this yr. the proxy retrieves tests administrated as far back as Jan 1, 2021 (on slide there was a typo it read 2020)
  - CDE will continue the range of Jan 1-June 30 PY 2021/22
  - Normal range is May 12-June 30

- 2021/21 EOY Data Deliverables
  - End of year Data
  - Adult Education Personnel Information
  - End of year Data integrity report
  - Payment Points Summary report
  - Employment and earnings follow-up survey

- Upcoming Meeting and Events
  - CASAS Summer Institute June 17/18 Trainings, June 22/23 Workshops & Panels
  - Upcoming Statewide WIOA II Meeting July 6 @1:00
  - Upcoming Statewide TE Networking Meeting July 9 @9:00
  - Upcoming WIOA/ACSA Regional Meeting July 14 @ 9:00-12:00
• Office Hours: Jim asked members if they would like to continue office hours for the remainder of June and July. Members wanted to hold off on hours and continue back in August
• Summer Schedule: We asked official members to please send us when they will be unavailable also to send us there agencies fall start dates via email.

Next consortium meeting is July 12

Meeting Adjourned
3:00