Agenda

• CDE Update
• Employment & Earnings Survey
• Reporting for Perkins and CTE
• Designating Programs and Focus Areas
• TE Proxy Wizard
• CASAS G & H for Citizenship Test
• Trainings and Conferences
• Networking
• Resources
Grant Award Notice (GAN)

- The updated Grant Award Notices have just been sent out to all WIOA Title II agencies.
- Deadline to spend $$$
CDE Update (2)

NRS Changes to Federal Table 4

**Reporting on Tables 4 and 4c**

For workplace literacy and IET participants:

- States can report the most recent, single MSG outcome, other than EFL gain or receipt of a secondary credential, in:
  - Column G: for first period of participation (POP)
  - Column N: for other POPs

**Table 4c is for reporting of participants in distance education**

**Optional for October 2021 reporting**

**Required for October 2022 reporting**
CDE Update (3)

Perkins Reporting

• Before June 30, 2021, K-12 and COE CTE programs will complete Perkins requirements using TOPSpro Enterprise.
CDE Update (4)

Student Intake Survey

Surveys

Ongoing

Student Technology Intake Survey

Access a link for the Student Technology Intake Survey to distribute to students.

- Use the following URL. It is unique for your agency:
  https://caladulted.org/StudentTechnologyIntakeSurvey?agencyId=1

View Summary of Student Technology Intake Survey Data
High School Diploma Payment Points

- The TE Payment Points Summary includes all students who a) meet basic requirements such as DOB, and 12+ hours; b) marked “Earned HS Diploma” on the Update Record.

- Anyone who “Earned HS Diploma” in TE should also appear on that local district’s certified list of high school diploma awardees.

- For CDE program monitoring, the list of students who earned the HS diploma on the TE Payment Points Summary is compared to the district list of awarded diplomas. Only those on both lists are considered as earning payment points.
CDE Update (6)

New CDE Table 7A for CDE Reporting

• Includes aggregate demographics data for teachers, administrators, and other staff
• Focus is on race and ethnicity of staff
Student Funding in Adult Education Programs

- The CDE disseminated a statewide memorandum on **March 29, 2021**, to reinforce California state law of compulsory education for students through age of 18 years.
- The memo clarifies how rules differ for students over and those under 18 years of age.
- Excludes students with an active IEP through the age of 22 years, as they are the district’s responsibility.
CDE Update (8)

Ordering

• With agencies “re-opening” – everyone is encouraged to order testing and assessment materials (and eTests Test Units) as early as possible
May 2021 Topics
The CASAS Data Portal now includes a section that enables review of agency level and statewide performance on the Employment & Earnings Survey.
# Employment & Earnings Survey (2)

The Employment Follow-up Outcome Measure provides data on the employment outcomes of students after program completion. The screenshot shows the data portal with filters for agency, program year, and employment outcome. The table below summarizes the employment outcomes for different programs:

<table>
<thead>
<tr>
<th>Type</th>
<th>Program Year</th>
<th>Employment Outcome</th>
<th>Program Year Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>CA Statewide</td>
<td>2019-2020</td>
<td>2nd Quarter after exit</td>
<td>2018-19 Q1-Q4</td>
</tr>
<tr>
<td>CA Statewide</td>
<td>2019-2020</td>
<td>4th Quarter after exit</td>
<td>2017-18 Q3-4, 2018-19 Q1-2</td>
</tr>
</tbody>
</table>
### Employment Follow-up Outcome Measure

<table>
<thead>
<tr>
<th>Type</th>
<th>Program Year</th>
<th>Employment Outcome</th>
<th>Program Year Exit</th>
<th>Number of Students Exited</th>
<th>Students Providing SSN</th>
<th>SSN Data Match Reporting Got a Job</th>
</tr>
</thead>
<tbody>
<tr>
<td>CA Statewide</td>
<td>2019-2020</td>
<td>2nd Quarter after exit 2019-20 Q1-4</td>
<td></td>
<td>262,956</td>
<td>46,925</td>
<td>23,394</td>
</tr>
<tr>
<td></td>
<td>2019-2020</td>
<td>4th Quarter after exit 2017-18 Q3-4, 2018-19 Q1-2</td>
<td></td>
<td>68,747</td>
<td>13,158</td>
<td>6,572</td>
</tr>
<tr>
<td>Agency</td>
<td>2019-2020</td>
<td>4th Quarter after exit 2016-19 Q1-2</td>
<td></td>
<td>271</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

- Number of Students Exited
- Students Providing SSN
- SSN Data Match Reporting Got a Job

References:
- employment & earnings survey
- data portal

**CASAS Data Portal**

**Introduction > California > Employment Follow-up Outcome Measure**

- Start here: Agency
- Refine your search: Burbank USD
- Program year: 2019-2020
- Employment Outcome: 4th Quarter after exit

Submit | Reset
Employment & Earnings Survey (5)

- Access detailed quarterly step by step help documents, and many other survey related resources:
Reporting for Perkins and CTE (1)

- Mark A22 and/or CIP Code for all CTE Class Definitions in TE
- Mark Special Programs = Perkins at either the Class Instance or Student level for *all students eligible for federal Perkins reporting*
- All CTE and Perkins students will be part of the EDD data match for employment; so provide SSN if possible
Reporting for Perkins and CTE (2)

Record the federal CIP code and the CDE A22 Course Code in the TE Class Definition Record.
Reporting for Perkins and CTE (3)

Link for CDE A-22 codes:
• https://caadultedreporting.org/Info/CourseListAll

Link for federal CIP codes:
Designate Perkins eligible students at either the individual student or class instance level by selecting **Special Programs – Carl Perkins**.
Designating Programs and Focus Areas (1)

Organization – Agencies; then select “Program Years”
Select the appropriate EL Civics Focus Area for all ESL classes in EL Civics.
Designate those IELCE students enrolled in workforce training at either the individual student or class instance level by selecting **Special Programs – Integrated Education and Training.**
Designating Programs and Focus Areas (5)

For Payment Points attainment – be sure to mark the ELC Focus Area and Special Programs = IET in the class or student record for ESL – not CTE.
You can optionally mark IET in the CTE class record. For PY 2020-21 this is optional. For PY 2021-22 marking this on the CTE side will be required.
Designating Programs and Focus Areas (7)

Designate Perkins eligible students at either the individual student or class instance level by selecting **Special Programs – Carl Perkins**.
Proxy Wizard (1)

• Use the TE Proxy Wizard to “carbon copy” CASAS tests from one program year to the next.

• The copied test assumes a test date of July 1 and serves as the student’s pretest for the new year.
For this year only, the proxy retrieves tests administered as far back as January 1, 2020.

CDE will continue the date range of Jan 1-June 30 for PY 2021-22.

The normal date range is May 12 – June 30.
CASAS Government and History for Citizenship Test (G&H) (1)

- Forms 965-966
- Listening test of knowledge of American government and history
- Based on the USCIS 100 questions
- Can be given remotely through eTesting
New remote testing option using a CASAS flash (USB) drive. The flash drive contains:

- Standardized PowerPoint for forms 965 and 966, each with written answer choices displayed, one question per slide
- Embedded audio of the test questions
- Test administration instructions
Government & History Remote Test Administration

• Follow the test administration instructions included on the CASAS flash drive.

• Following remote testing guidelines, the G&H Test can be given 1:1 or with up to 10 students at a time.

• Test administrators do not need to be certified eTests proctors to give the test in this format.

• To order, use the CASAS California Order Form for WIOA Title II Agencies. Order 1 per test administrator. *Do not share or copy the flash drives.*
CASAS Summer Institute:
June 17-18 & June 22-23
• June 17-18: Basic Training
• June 22-23: Guest Speakers, Panel Presentations, and Keynote

Go to www.casas.org/si
casas-si@casas.org
Trainings & Conferences (2)

Upcoming Statewide WIOA II Meeting dates (at 1pm):
• Jun 8
• Jul 6

Upcoming Statewide TE dates (9am):
• May 6
• Jul 9

TE Basics Training
• May 21
Trainings & Conferences (3)

- Go to the Training & Networking page to access recordings and documentation related to the statewide and regional network meetings.

Network Discussion Topics (1): Moving Forward from COVID-19

• Has your agency developed plans for “reopening” either later in PY 2020-21 or for the beginning of PY 2021-22?

• Will your reopening be mostly in person, stay with mostly virtual instruction, or be evenly split?

• Have you been aware of whether or not your students have been able to access and receive the COVID-19 vaccine?

• If so, how much success have your students and others in your community had with this process?
Network Discussion Topics (2): Planning for PY 21-22

• How will you implement “beginning of year” issues such as student enrollment, orientation, placement, and pretesting?
• If your agency is closed this summer – is the closure time more than 90 days or less than 90 days?
• Have you been able to reach out to (especially lower level) ESL students who dropped out in 2019-20?
• Do you expect any enrollment increase this year – especially on the ESL side?
• What sort of new expectations do your students have now as we move forward?
Network Discussion Topics (3): Serving HS Students

• Have you had to accommodate additional HS students who were unable to finish due to COVID-19? Will this continue as an issue in PY 2021-22?

• HS Diploma payment points. How does your district account for reporting students who earned the diploma each year?

• Do you cross check your HS diploma total in TE with the number reported by your local district on your local district’s Certified List of HS Diploma Awardees?
Resources
Student Funding in Adult Education Programs

• The CDE disseminated a statewide memorandum on March 29, 2021, to reinforce California state law of compulsory education for students through age of 18 years.

• Access the letter here: https://caadultedreporting.org/
Resources

Using Consent Forms & SSN

• CDE Memorandum 17-2 provides state guidance on this issue, and includes a template consent form. https://www.cde.ca.gov/sp/ae/ga/mb17-01.asp

• The CDE recommends that agencies have students sign a consent form whenever they provide their SSN or other sensitive personal information.
Resources

CASAS Ordering

• With agencies “re-opening” – everyone is encouraged to order CASAS testing and assessment materials (and eTests Test Units) as early as possible
Resources

- WIOA II agencies will use the **TE Quarterly Data Submission Wizard** to submit quarterly data, including the Data Integrity Report (DIR).
- Agencies will no longer send/email pdf copies of the DIR when completing quarterly data requirements.

*Step-by-Step Quarterly Data Submission Wizard Instructions:*

Resources

2019-20 data now available on the CASAS Data Portal:

http://www2.casas.org/dataportal/
Resources

EL Civics Videos
Watch a video on the CASAS YouTube Playlist:

Submit questions to lrobinson@casas.org
Resources

Remote Proctored Testing 1:1 Demo on video
https://youtu.be/uLoaw-BHo-s

Register Testing Stations for Remote Testing
https://youtu.be/1ipRe4-8Tiw

Remote Testing for CASAS Tests Overview
https://www.casas.org/product-overviews/remote-testing

Agency Remote Testing Agreement for California
Must be completed annually and a copy sent to CDE consultant and CASAS Program Specialist
Resources

Citizenship Interview Test (CIT) Remote Testing

• CIT can be tested remotely (1:1 only, no group testing)

• At least one person from the agency completes the *CIT Remote Test Training Webinar*

• Email CIT@casas.org to request the fillable PDF test booklets
Resources

CASAS Reading Level Indicator

• Provides informal class, program, and level placement for students.
• Accessible to student via cell phone
• Does not require a Proctor
• The Reading Level Indicator is Form 601R.
• View results in the TE Test Lister.
Resources

OCTAE Updates:
• https://www2.ed.gov/policy/adulted/guid/memoranda.html

EDD Updates:
• https://www.edd.ca.gov/Jobs_and_Training/Information_Notices.htm
Resources

CCAЕ Advocacy Kit:
https://www.ccaestate.org/advocacy-resources

CAEAA – “Revisit the Conference” held on February 4, 2021
https://www.caeaa.org/revisit-the-2021-conference.html