ABOUT STUDENTS Regional Consortium Meeting Minutes

Date: May 10, 2021
Time: 2:00-4:00 Location: Zoom Meeting
Facilitator: JoDee Slyter


Agenda:

- Welcome and Agenda Review
- CAEP Updates
- ABOUT STUDENT Updates
- WIOA Updates
- Canvas Learning Management System Presentation CNAS
- Wrap Up

CAEP Update

Reports and Publication

- N & R Publication Student Story: Cutting Edge Technology
- Calbright College is Recruiting Online Academic Tutors
- PPIC: Geography of Educational Attainment in California
- Hanover Research: Strategies to Launch New Rural and Community
- Vision in Action
- FCCC: Immigrants in California
- CCCO: Black Student Success Week
- PPIC: Recovery in Los Angeles is Tied to Hospitality and Hollywood
- Farms Freight, and Retail Support the Recovery in Central California
- N&R Publication Student Story: What a Difference a Diploma Makes
- PPIC: California See More College Graduate, but progress is Uneven
- Earning Credit for Non-Credit Courses

Upcoming Webinars

- Why Do My Data Reports Look Different: AEP Dashboard and CASAS TE Wed. May 12, 2021 1:00-2:00
- Recruitment of Adult Learners during COVID-19 (Marketing) Fri. May 14, 2021 12:00-1:00
- CASAS Data Dive Series- Part II Tue. May 18, 2021 12:00-1:30
- What’s it all about: CB21, NRS Educational Functioning Levels, and Curriculum Alignment Wed. May 19, 2021 1:00-2:30
- California’s Post- Pandemic Recovery- Deeper Dive Fri. May 21, 2021 12:00-1:30
- Data Dive Series- Part III Tue. May 25, 2021 12:00-1:30
- Beyond Emergency Remote Teaching: Strategies and Resources to Promote Collaboration and Equity for Effective, Sustainable, Technology- Driven Instruction (Curriculum) Fri. June 4, 2021 12:00-1:30 (Reg. opening soon)
CAEP Deadlines & Deliverables

- June 1: 19/20 and 20/21 Member Expense Report due in NOVA (Q 3)
- June 30: 19/20 and 20/21 Member Expenses Report Certified by Consortia in NOVA (Q 3)
- June 30: end of Q 4
- July: No Deliverables

3- Year Planning – CAEP Support Timeline

a. Updated Guidance Release
   a. Beginning Summer
b. Template Release
   a. Early June
c. Webinars
   a. June-August
d. Regional Networking Meetings
   a. August
e. Event Presentations
   a. CASAS SI
   b. CAEP Directors Event
   c. CAEP Summit
f. Governance Certification Process Due
   a. May 2, 2022 (CFAD)
g. 3 Year Plans Due
   a. June 2022

- Needs Assessment – Incorporates local and regional data
- Evaluation of current levels of education and workforce services – Using AEP, TOPSPRO, Fact Sheets
- Evaluation of funds available - Reflection of funding resources available in the region
- Goals and Strategies - Consortium/Member level targets (student barriers, Adults served, % of spent funds, # of participants, plus more.)

First: ABOUT STUDENTS 3- year Planning Process

Reflect upon the previous 3-year planning experience, what worked and what didn’t work.

Consider how our consortium will engage in the planning process

Determine who will be involved in the planning process

Establish a timeline for planning that ensures appropriate completion of the project

Identify the resources needed to properly plan and implement

- JoDee wants members to reflect on these questions and start the conversation about the 3-year plan. The consortium will create a google form and begin with a conversation of how we want to move forward.
Governor’s May Revise

- Expected to be released May 14
- Result of lobbying efforts since January
- Point of Concern:
  - COLA for Adult Education
  - AB 1491 must be voted on by Senate but can be vetoed by Governor

ABOUT STUDENTS Updates

Member Discussion – JoDee asked members to share:

- CCAE State Conference
  - Moreno Valley Community Adult School was asked to present
  - Corona –Norco Adult School registered all there staff to go to the conferences.
- AE Week Celebrations – Corona-Norco discussed how they had a virtual celebration. They had something planned for everyday of the week.
- OTAN Newsletter – JoDee was asked to write about The CARES Act project which was featured in OTAN’s Newsletter.

Member Budget Revision

Alvord USD - Craig asked the consortium to table this revision. There is a new fiscal contact. There is no need to have a revision right now.

Riverside CCD Capital Outlay 6000- Moving forward when purchasing any kind of cellphones, the cost will be charged under Capital Outlay. This year the Executive Director, Admin support, and 2 Educational Advisors received a new cell phone to support remote work. –All voting members approved the capital outlay.

Member Expense Reports – Q 3

<table>
<thead>
<tr>
<th>Year-to-date</th>
<th>Budget</th>
<th>Expenditure</th>
<th>Balance</th>
<th>Q 3 Target 45%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alvord USD</td>
<td>$574,477</td>
<td>$282,339</td>
<td>$292,138</td>
<td>49.15%</td>
</tr>
<tr>
<td>Corona- Norco USD</td>
<td>$1,584,868</td>
<td>$736,700</td>
<td>$848,168</td>
<td>46.48%</td>
</tr>
<tr>
<td>Jurupa USD</td>
<td>$1,471,151</td>
<td>$578,319</td>
<td>$892,832</td>
<td>39.31%</td>
</tr>
<tr>
<td>Moreno Valley USD</td>
<td>$1,489,497</td>
<td>$749,066</td>
<td>$740,431</td>
<td>50.29%</td>
</tr>
<tr>
<td>Riverside CCD</td>
<td>$1,072,672</td>
<td>$344,367</td>
<td>$728,305</td>
<td>32.10%</td>
</tr>
<tr>
<td>Riverside COE</td>
<td>$379,975</td>
<td>$261,211</td>
<td>$118,764</td>
<td>68.74%</td>
</tr>
<tr>
<td>Riverside USD</td>
<td>$3,269,195</td>
<td>$2,049,082</td>
<td>$1,220,122</td>
<td>62.67%</td>
</tr>
<tr>
<td>Val Verde USD</td>
<td>$291,514</td>
<td>$182,976</td>
<td>$108,538</td>
<td>62.77%</td>
</tr>
<tr>
<td>Leadership</td>
<td>$528,376</td>
<td>$258,765</td>
<td>$269,611</td>
<td>48.97%</td>
</tr>
</tbody>
</table>

Student Data – Q 3

Instruction and Services – Table with Regional submissions Q 3

All members have 0 for column (F). Rachel said on her report there were numbers as well as, Thoibi. JoDee said she would follow up with CASAS.
N & R Publication Update

Autumn gave a quick update

Newspaper Distribution –
Recipients: Senator Roth, Riverside Board of Supervisors, Riverside Workforce Development Board have all been received the Publication. Both assembly member Medina and Cervantes were sent the publication through mail, there offices are still closed due to covid-19
Video –yesterday we received the final edit from Jonathan. We will be sending this video to the recipients listed above we will also include the Digital copy of the publication.
Marketing social media plan –social media posts will be universal for all member to use (not school specific) Finalizing posts now with N&R.

Canvas Learning Management System Presentation
Corona-Norco Adult School – Marci England & Christian Hyatt
https://docs.google.com/presentation/d/1AtDy5g1WqFKezlAK Pf87cj2EgunbcPce4H9KGuLSo/edit?usp=sharing

WIOA Update
Highlights from State WIOA Meeting 5/4/21

- Updated GAN
- NRS Federal table 4 : reporting workplace literacy & IET, (currently optional. Required 2022)
- Reminder: input all CTE information into TE
- Student intake survey results is not on the OAR website
- FPM Issue: reported “ Earned HS Diploma” must match local district list of adult HS awardees
- New Table 7A 1. Aggregated demographics data for teachers, administration and staff. 2. Focus on race & ethnicity
- Order TE test materials (& etest units) NOW!
- E & E survey results are now on CASAS portal
- Proxy wizard will go back to Jan 1. For 2021/22
- CASAS G & H can be administered remotely
- TE updated to be released 5/7/21
- New NRS TA Guide : link
- New Agencies Network Meeting 5/11/2021
- CAEP reports update: summary, enrollees by hours, EL Civics I-3 Reports
- CASAS SI
  - June 17-18 – TE, eTests, Implementation, WIOA II acct
  - June 22-23- “Everything else”
  - TE/etest/ other session for data managers?
  - Promising Practices Virtual Awards Ceremony in June

Wrap Up
Next Business meeting June 14, 2021

June 1 due in NOVA: Member Q 3 expense reports (reviewed today)
June 30 due in NOVA: Q 3 Expense certification (upon approval)

Meeting Adjourned 4:00