Agenda

Welcome
CAEP Updates
  Summit
  Regional Networking Meetings
  Webinars
  Deadlines/Due Dates
Final 20/21 Allocation Amendment Approval
ABOUT STUDENTS Updates
  Member Budget Revisions
  20/21 Annual Plan
  EOY Submissions
  DL Workshop
WIOA Update
  Training
  Deliverables/Due Dates
Wrap Up
CAEP Updates

- Reminder: CAEP Funds Restricted per EC 84914.1
- Final 2020/21 Allocation Amendment Approval Due August 15, 2020
- CAEP Summit Conference – Virtual
  “Supporting Adult Learners Through Unprecedented Change” October 26-29, 2020
  Registration to open soon
  Request for Presenters
- LaunchBoard Adult Education Pipeline 3.0 FAQs https://launchboard-resources.wested.org/resources/65
- Webinars: https://register.aebg.org/index.cfm?fuseaction=eventList
  - Data Diving During COVID-19, Parts I & II, June 23 (archived), July 21, 2020, 1:00 pm-2:30 pm
  - CAEP Date and Accountability for 20/21, August 5, 2020, 1:00 pm-3:00 pm
  - CAEP Regional Networking Meetings, Monday & Wednesdays, Region 5, August 24, 2020, 1:00 pm-2:30 pm
  - TOPSpro Data Submission Guidelines for CAEP, July 22, 1:00 pm-2:00 pm
- GED and HiSET Remote Testing
CAEP Due Dates

- August 1:  Student Data due in TOPSPro (Qtr 4 final)
- August 15:  Allocation Amendment certified in NOVA
- August 15:  2020/21 Annual Plan due in NOVA
- September 1:  19/20 Member Expense Report due in NOVA (Qtr 4)
- September 1:  19/20 Expenses by program area due in NOVA (estimates)
- September 30:  2020/21 Member Program Year Budget and Work Plan due in NOVA
- September 30:  End of Qtr 1
- October 30:  20/21 Member Program Budget and Work Plan certified in NOVA
- October 31:  Student Data due in TOPSPro (Qtr 1)
ABOUT STUDENTS
Updates

- Member Budget Revisions
- 2020/21 Annual Plan
- 2019/20 End of Year Submissions
- Distance Learning Workshop
<table>
<thead>
<tr>
<th>CFADS Funding Channel</th>
<th>Member Name</th>
<th>Member Type</th>
<th>20-21 Member May Revise Allocation</th>
<th>Increase from Gov’s Signed Budget 20-21</th>
<th>New Final Allocation 20-21</th>
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<tbody>
<tr>
<td>Direct Funding</td>
<td>Alvord Unified</td>
<td>Unified School District</td>
<td>$365,736</td>
<td>$41,057</td>
<td>$406,793</td>
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<td>Corona-Norco Unified (includes Consortium Leadership)</td>
<td>Unified School District</td>
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<td>Unified School District</td>
<td>$975,548</td>
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<td>$1,085,061</td>
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<td>Unified School District</td>
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<td>Direct Funding</td>
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<td>College District</td>
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<td>County Office of Education</td>
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<td>Unified School District</td>
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<td>Val Verde Unified</td>
<td>Unified School District</td>
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<td>ABOUT STUDENTS Consortium</td>
<td>Region</td>
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<td>$7,603,652</td>
<td>$853,567</td>
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Member Budget Revision

- Must be completed prior to expense reporting in NOVA
- Amends member’s Budget and Work Plan
- Eliminates negative balances in NOVA
2020/21 Annual Plan
Due August 15

July 24: Members respond to questionnaire
July 29: Members receive draft.
July 31: Members review and respond to draft with suggestions.
August 5: Members receive final draft
August 10: Review and approve final draft.
August 11: Submit plan into NOVA
August 13: Members approve plan on NOVA

Executive Summary: Narrative
Regional Planning Overview: Narrative
Meeting Regional Needs Goals: Narrative
Strategies: By Objectives
Member Budgets and Work Plans: Selected Activities
Approval: By Member
## End of Year Submissions

<table>
<thead>
<tr>
<th>2019/20</th>
<th>CAEP</th>
<th>WIOA</th>
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<tbody>
<tr>
<td>July 15</td>
<td></td>
<td>• Personnel Information in TOPS</td>
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<td>• Qtr 4 Employment and Earnings Survey</td>
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<td>• Student Data in TOPS</td>
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<td>• NRS DIR</td>
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<td></td>
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<td>• EOY Data Submission Certification Letter</td>
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<td>August 1</td>
<td>• Student Data in TOPS</td>
<td>• Official Payment Points Certification letter</td>
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<td>• CAEP DIR</td>
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<tr>
<td>August 15</td>
<td>• Member Budget Revisions in NOVA</td>
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<tr>
<td>September 1</td>
<td>• Member Expense Report in NOVA</td>
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<td></td>
<td>• Estimate member expenses by program in NOVA</td>
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<tr>
<td>September 30</td>
<td>• Certify Qtr 4 Final Expenses</td>
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Distance Learning Workshop

Informal/Optional

Purpose: Develop Effective DL Programs

July 22 & 23
9:00-12:00

Supported by OTAN

In-person & Virtual

Day 1:
Lessons Learned during Shutdown, Successes & Challenges

Day 1;
Creating a Remote/DL Vision for Your School

Day 2:
Developing an Effective DL System

Day 2:
Establishing a DL Action Plan
Adult Education

Carryover Language Proposal

Part A - Carryover Proposal (for any year consortium allocation is less than the prior year)

Amend Section 8694 (b)(7)

(2) For any year in which the chancellor and the Superintendent allocate an amount of funds to the consortium less than the amount allocated in the prior year, the amount of funds to be distributed to a member of that consortium shall not be reduced by a percentage greater than the percentage by which its allocation was reduced, unless, in the opinion of the chancellor and the Superintendent, one of the following findings relate to the member to which the distribution would be reduced further:
   (a) The member is no longer feasible to provide services consistent with the adult education plan.
   (b) The member is unable to provide services that address the needs identified in the adult education plan.
   (c) The member is not feasible to provide services that address the needs identified in the adult education plan and reasonable alternatives have not resulted in improvements.
   (d) The member has not significantly contributed to the process through setting aside more than 15% of its funds for a period not to exceed two years from the carryover year.

Part B - Consortium Members & Carryover Language Proposal (for any year consortium allocation is equal to or more than the prior year)

Add new section, possibly 8694.2

(b) Each year, consortium members must certify their expenditures for the prior school year by September 30. The expenditures shall be submitted by September 30 annually. The plans shall be approved by the remaining consortium members accepting the program expenditures agreed to by the consortium members.
   (c) If the program expenditures exceed 15% of the approved plan, the remaining consortium members accepting the program expenditures shall notify the other members of the consortium by December 31, in accordance with the consortium's governance process.

Part C - Definitions

Amend Section 8694. For purposes of this article, the following definitions shall apply, unless otherwise specified:
(a) "Adult" means a person 18 years of age or older.
(b) "Carryover" means the amount of funds provided for Adult Education Program from prior years as a percentage of the current year's allocation.
(c) "Consortium" means an adult education consortium approved pursuant to this article.
(d) "Executive director" means the executive director of the State Board of Education.
(e) "Program" means the Adult Education Program established by Section 8690.
Meeting

Adjournment

Plan on Zoom meeting until further notice

Scheduled according to Bylaws (Second Monday)

Email Autumn or myself with meeting suggestions

Feel free to call whenever needed.