ABOUT STUDENTS Regional Consortium Meeting Minutes

Date: July 13, 2020
Time: 2:00-4:00, Zoom Meeting
Facilitator: JoDee Slyter


Welcome & Agenda Review:
CAEP Updates
Summit
Regional Networking Meetings
Webinars
Deadlines/Due Dates
Final 20/21 Allocation Amendment Approval
ABOUT STUDENTS Updates
Member Budget Revisions
20/21 Annual Plan
EOY Submissions
DL Workshop
WIOA Update
Training
Deliverables/Due Dates
Wrap Up

CAEP Updates
Reminder: CAEP Funds Restricted per EC 84914.1

Final 2020/21 Allocation Amendment Approval due August 15, 2020

CAEP Summit Conference –Virtual
• “Supporting Adult Learners through Unprecedented Change” October 26-29, 2020
• Registration to open soon
• Request for Presenters

Launch Board Adult Education Pipeline 3.0 FAQs https://launchboard-resources.wested.org/resources/65

Webinars: https://register.aebg.org/index.cfm?fuseaction=eventList
• Data Diving during COVID-19, Parts I & II, June 23 (archived), July 21, 2020, 1:00 pm-2:30 pm
• CAEP Date and Accountability for 20/21, August 5, 2020, 1:00 pm-3:00 pm
• CAEP Regional Networking Meetings, Monday & Wednesdays, Region 5, August 24, 2020, 1:00 pm-2:30 pm
• TOPSproData Submission Guidelines for CAEP, July 22, 1:00 pm-2:00 pm

GED and HiSET Remote Testing

CAEP Due Dates

• August 1: Student Data due in TOPSPro (Qtr4 final)
• August 15: Allocation Amendment certified in NOVA
• August 15: 2020/21 Annual Plan due in NOVA
• September 1: 19/20 Member Expense Report due in NOVA (Qtr4)
• September 1: 19/20 Expenses by program area due in NOVA (estimates)
• September 30: 2020/21 Member Program Year Budget and Work Plan due in NOVA
• September 30: End of Qtr1
• October 30: 20/21 Member Program Budget and Work Plan certified in NOVA
• October 31: Student Data due in TOPSPro (Qtr1)

ABOUT STUDENTS Updates

Final Allocation Amendment

Alvord USD $406,793
Corona-Norco USD $1,828,451
(Includes Consortium Leadership)
Jurupa USD $1,085,061
Moreno Valley USD $1,190,776
Riverside CCD $540,416
Riverside COE $334,906
Riverside USD $2,845,854
Val Verde USD $224,962
ABOUT STUDENTS Consortium Region $8,457,219
Member Budget Revisions

- Must be completed prior to expense reporting in NOVA
- Amends member’s Budget and Work Plan

No members indicated any budget revisions at this time. JoDee informed members that a revision is necessary so that there is not a negative balance in expenses for 19/20. Any budget revisions must be presented at the next Consortium meeting scheduled for August 10.

2020/21 Annual Plan

Due August 15

July 24: Members respond to questionnaire
July 29: Members receive draft.
July 31: Members review and respond to draft with suggestions.
August 5: Members receive final draft
August 10: Review and approve final draft.
August 11: Submit plan into NOVA
August 13: Members approve plan on NOVA

- Executive Summary: Narrative
- Regional Planning Overview: Narrative
- Meeting Regional Needs Goals: Narrative
- Strategies: By Objectives
- Member Budgets and Work Plans: Selected Activities
- Approval: By Member

End of Year Submissions 2019/20

July 15

WIOA
- Personal Information in TOPS
- Qtr. 4 Employment and Earnings Survey
- Students Data in TOPS
- NRS DIR
- EOY Data Submission Certification Letter
August 1
CAEP
• Student Data in TOPS
• CAEP DIR
WIOA
• Official Payment Points Certification

August 15
CAEP
• Member Budget Revisions in NOVA

September 1
CAEP
• Member Expense Report in NOVA
• Estimate member expenses by program in NOVA

September 30
CAEP
• Certify Qtr.4 Final Expenses

Distance Learning Workshop

• Informal/ Optional
• In-person & Virtual
• Purpose: Develop Effective DL Programs
• July 22 & 23 9:00-12:00
• Supported by OTAN

Day 1:
• Lessons Learned during shutdown, Success & Challenges
• Creating a Remote/DL Vision for your school

Day 2:
• Developing an Effective DL system
• Establishing a DL Action Plan

Adult Education Carryover Language Proposal

JoDee wanted the members to view the Adult Education Carryover Language Proposal so that they could be aware of what could happen. JoDee did say that we should consider putting something in place in the consortium Bylaws.

Part A - Carryover proposal (for any year consortium allocation is less than the prior year)
Part B - Consortium Members & Consortia Carryover Proposal (for any consortium allocation us equal to or more than the prior year)
Part C - Definitions

Next Meeting

August 10, 2020
2:00-4:00

Plan on Zoom meeting until further notice
Scheduled according to Bylaws (Second Monday)
Email – Autumn or myself with meeting suggestions
Feel free to call at any time.

Meeting Adjourned