ABOUT STUDENTS Regional
Consortium Meeting Minutes

Date: March 9, 2020
Time: 2:00-4:00 Location: Jurupa Adult School
Facilitator: JoDee Slyter

In Attendance: Dr. Patricia Bazanos, Blair Bradley, Rachel Bramlett, Naomi Garcia, Lucie Gonzalez, Kari Kuiken, Annamarie Montanez, John Parker, Thea Quigley, Thoibi Rublaitus, Craig Shiflett, Lori Shihad, JoDee Slyter, Autumn Valencia, Julissa Valencia.

CAEP Updates
- ELL Pathways to Careers – Employment Development Department in coordination with CWDB, solicitation for proposals (SFP), ELL Pathways to Careers Program, $1.4m, Increase access.
  -Proposals must be received by Friday March 20, 2020 no later than 3 p.m.
  -An informational teleconference will be held on Wednesday March 11, 2020 @ 10 a.m.
  -JoDee let members know that they would be contracting with WDB.

- Grant Opportunities
  - WIOA Title II AEFLA Grant due Feb 28: (already passed)

- Proactive Outreach
  - CAEP Onboarding Tool caladulted.org (homepage)

Fiscal/Data Submissions
Fiscal
- March 31: CAEP Qtr. 2 Certification Due by Lead
- March 31: CAEP 17-18 Close-Out Due

Data
- March 31: End of Qtr. 3

Webinars/Meetings
- March 6: CAEP Fiscal Update, 12:00 pm -1:30pm (already passed); has been recorded and archived, members can go and listen to this webinar. No other WEBINARS have been posted.

Upcoming Events
- CCAE State Conference: April 23-25, Sacramento
- CASAS SI: June 23-25, Garden Grove
Updates from CDE

- WIOA Title II Application – Preliminary Notice of Intent to Award posted April 3, 2020
  - Could be later than the April 3rd date.

COVID-19
-The members did discuss what their districts are doing regarding COVID-19, members indicated that everything is business as usual.
-Districts are sending updates as information is announced, districts are sending hand sanitizers and cleaning wipes to sites
-Thoibi also shared how three of the adult ed. teachers went to the technology and distance learning Symposium 2020 and learned how to have a stronger blended/distance learning program, with many not knowing if schools will be closed and for how long this could be a way to still capture hours and students can still learn.

ABOUT STUDENTS Updates March 2020

Member/Region Fact Sheet Update
2018/19 data-
- Preparation for Legislative Action Day
  - JoDee told members that it is important for members to have those ready, also to please send to me (autumn) the fact sheet so that we can have a copy.
- Regional Fact Sheet Samples — Feedback

Members’ Spring Break Dates for 2020

- Alvord USD: March 30-April 3
- Corona-Norco USD: March 30- April 3
- Jurupa USD: March 23-27
- Moreno Valley USD: March 23-April 3
- Riverside CCD: April 13-17
- Riverside COE: Lucie Gonzalez April 13-17, Blair Bradley April 24-May 2
- Riverside USD: March 23-27
- Val Verde USD: March 30-April 3

Data and Fiscal Information

- Quarter 2 Expense Report Certification
  - Members Reports in NOVA
  - Approval for Certification
    *Motion to Certify 2019/20 Qtr.2 Expenditure in NOVA by Rachel Bramlett, second by Annamarie Montanez, motion passed unanimously
- 2017/18 close out Report
All members submitted balances of $0 and have closed out 17/18.

• Data Team
  - JoDee asked members what is needed to improve consortium data submissions. Is training or meeting quarterly a strategy we should try?
  - Members indicated that meeting quarterly would be beneficial so that they can clean up data before submission. Annamarie said she needs training on the reports, so that she can better inform her staff of the importance of the reports.
  - There will be a one-hour date meeting consortium meeting from 1:00-2:00, prior to the regular consortium meeting, at Norco College on Monday April 13.

• Fiscal Review Meeting:
  - Distribute Scenarios
  - Policy for New Funding distribution
  - Policy for re-allocation?

  JoDee provide the members with 5 different scenarios that demonstrate different percentages if new monies were to be allocated. In addition, JoDee provided the members with a draft Application Rubric as well as Proposal Allocation Protocol, and criteria for growth quotient for underserved sub-regions.

  JoDee asked members to please review the documents and carefully examine all of the information, but she advised the group that a vote was not needed at this time. She made it clear that more discussion is needed. JoDee asked members if a separate meeting should be set so that we can go further into the discussion. We will revisit the topic after the CFAD.

Public Website Feedback:
• Riversideregionadult.org Purpose: Houses consortium documents, dates, links to website, information on consortium operations etc.
  - JoDee talked to the members about the changes that were done and also told members that more pictures were going to be added.
  - Annamarie told me that the Jurupa Unified School District now has a new logo and asked that the website be updated accordingly. The new logo will be forwarded to JoDee/Autumn this week.

Focus Forward Update:
• http://focusforwardriverside.com/
• Website updates: Autumn, Jim, JoDee have been trained by Maryanne on how to update information and make certain changes to the website.
• Lead retrieval by members – site contacts have received login information to retrieve the leads. An email with this information has been sent to the contacts as well as a recording step by step by Celina has been sent out as well.

• Targeted advertising and DRIP plan
  - Aligning with spring break

  Local Meetings
  • May 7, 1:30-3:30: AE TOPS Networking Meeting (Corona-Norco Adult School)
  • April 15, 9:00-12:00: AE ACSA/WIOA Meeting (Chaffey Adult School)

Next Consortium Meeting: Norco College, April 13, 2020 1:00-4:00
  Data meeting 1:00-2:00
  Consortium meeting 2:00-4:00

Meeting Adjourned 3:45 P.M.