Date: 11/18/2019
Time: 2:00-4:00
Facilitator: JoDee Slyter

In Attendance
Andrade Omar, Bazanos Dr. Patricia, Bramlett Rachel, Garcia Naomi, Gonzalez Lucie, Montanez Annamarie, Parker John, Quigley Thea, Rublaitus Thoibi, Shihad Lorraine, Slyter JoDee, Valencia Autumn, Valencia Julissa.

Agenda
CAEP updates
2018/19 Member Program Area Reporting
Quarter 1 Expenditure Reports
Fiscal Operating Document Review
ABOUT STUDENTS Consortium Website
FCM update

CAEP Updates
Final Data and Accountability Road Show
  • San Bernardino Valley College Nov 21.
Pre-apprenticeship and apprenticeship program development
  • Opening Doors to Apprenticeships for Adult English Language Learners.
Census 2020 Resources
  • JoDee encouraged members to take advantage of the resources that LAUSD provided.
Fiscal /Data Submissions

Fiscal
Dec 1: Quarter 1 Member Expense Report Due in NOVA.
Dec 31: 2017/18, 2018/19, 2019/20 Member Expense Report Certified in NOVA

Data
Dec 1: 2018/19 Program Area Reporting Due in NOVA of actuals
Dec 31: End of Quarter 2
Jan 31: Quarter 2 Data due in TOPS

Webinars/Meetings

Webinars
Nov 20: Effective Vocabulary instruction, 1:00 -2:00

Meeting/Trainings
Nov 21: Data and Accountability Road Show: San Bernardino Valley College
Dec 6: Google Summit 2019

Updates from CDE

WIOA Open Application Coming Soon: Due 6 Weeks from release
*JoDee asked members if they wanted to participate in a workgroup/study group for the WIOA II. These are the members who would like to be involved.
- Jurupa
- Moreno Valley/Val Verde
- Riverside County Office of Education

ABOUT STUDENTS Updates November 2019

Program Area Reporting

- Review for Certification
- Actuals to be certified Dec 1, 2019

JoDee requested that members to re-run Tops Report to determine if any changes to student hours have occurred.
The following members still need to re-run their reports:

-Alvord? JoDee is going to contact Craig to see if have re-run program (Not in Attendance)
-Corona-Norco USD
-Riverside CCD
-Riverside COE

JoDee will wait to receive email from members after they have run there TE report, so that she can then certify in NOVA.

**Quarter 1 Expenditure Report**

- 2017/18 (final), 2018/19, 2019/20: All in Q1

Corona-Norco USD
Jurupa USD
Riverside County Office of Education
Riverside USD
Leadership

**Motion to accept Quarter 1 Expenditure Reports Dr. Patricia Bazanos Second Annamarie Montane; motion passed unanimously.**

Remaining Reports to be shared at December Meeting.

Alvord USD
Moreno Valley
Riverside Community College District

**Consortium Meetings**

Data Team
- December 2, 2019 1:00-3:00, CNUSD Parent Center

Fiscal Review
- Members agreed to table Fiscal Review until January.
- Budget Proposal/Revisions Form Updates
  Member Budget Proposal: Use of CAEP Allocation Form
  - All members want to use the member budget proposal since it now is aligned with what is in NOVA.
  Member Budget Proposal Revision: Use of CAEP Allocation Form
  - Annamarie suggested edits to this form since it is hard go back and forth from Page to page and to really see what is being moved and what is now being proposed. Annamarie suggested different color with what is approved and what is now being proposed and that they be in columns next to each other.
Public Website Proposal

Purpose: Public access to consortium business

Update: Proposal

Members feel that the website is needed for public access to documents and other consortium information, and suggest that the website get a “face-lift” in addition to changes that would make it more user-friendly. JoDee is going to back to Nick and request an updated proposal with the items that the members want addressed.

Next Public Meeting

December 9, 2019 2:00-4:00

Riverside Adult School

Meeting Adjourned 4:08 pm.