ABOUT STUDENTS Regional Consortium Meeting

Monday June 17, 2019

The CNUSD Parent Center

Present: Dr. Patricia Bazanos, Rachel Bramlett, Jim Dawson, Kari Kuiken, Mark LeNoir, Annamarie Montanez, Joan Patrick, Thea Quigley, Thoibi Rublaitus, Craig Shiflett, Lorraine Shihad, JoDee Slyter, Julissa Valencia, Autumn Valencia

2:00-2:15

Agenda

I. Welcome & Agenda Review
II. CAEP Update
III. 19/20 Allocation Amendment
IV. Member Proposals
V. 18/19 Qtr. 3 Expenditure Reports
VI. 18/19 Budget Revision Proposals
VII. Full capacity Marketing Proposal
VIII. Leadership Retreat
IX. 2019/20 Meeting Calendar

CAPE Updates, Webinars, Events

June 2019

• Save the Date: CAEP Summit 2019 – October 29-30, 2019 Hyatt Regency Orange County
• Request for presenters: “The Future is NOW - Put your plan into Action”, presentation proposals are due June 15, 2019
  o Both Annamarie and Thoibi are going to be presenting, they will be given a separate PIN and other members can now use there PINS. If the PIN JoDee assigned will not be used please advise JoDee or Autumn so that they may be used elsewhere.
• Census 2020: Awareness and Staff Recruitment
• August 15: 2019/20 Annual Plan due in NOVA
• August 26: Data and Accountability close out and practice with promise due
  o JoDee asked members for suggestions. Rachel suggested “Our outcomes and Data are now better.” Thoibi said that as a Consortium we have developed a great Professional Development, where are members are able to learn and to work together. Annamarie said that we our Leadership Retreat is a great way for members to work together. As a Result we have had an increase in outcomes, students Success and increase in students etc.
Fiscal/Data Submission

- June 17: Data & Accountability Budget Revisions Due
- June 30: 2019/20 Allocation Amendment Certification due in NOVA
- June 30: Data and Accountability funded activities end (extension)
- June 30: Qtr. 3 member expense report certified by consortium in NOVA for 17/18 & 18/19
- Sept 1: Qtr. 4 member expense report due in NOVA for 17/18 & 18/19

Data

- Aug 1: Qtr. 4 Final student data due in TOPSPRO

Webinars/Meeting

- July 10: CAEP Qualitative Data Dive
- July 17: CAEP Qtr. 4 and end of yr. data submission

Meetings/Trainings:

- Sept 27: Consortium Lead Meeting, Sac

Upcoming Events

- October 29-30: CAEP Summit (Orange County)

Topic Updates

Updates from CDE

- Riverside Region: Interviewing for consultant to replace Irene-summer/fall start date
- Emphasis on co-enrollment with California Workforce Partners (Title I.)
  - Share case management
  - Eliminate duplication of services
  - Improve participants experience
- Employment and Earnings Survey
  - Federal Requirement
  - Result target not yet set by Feds
  - Recommendation: Notify students during orientation of survey if SSN# not provided
  - Universal survey 2 quarters after exit
  - Suspended CALPADS issue of SSID#
  - Use if a student has it and can be entered into TOPS
  - Not from CALPADS

Updates from Neil

Reporting Changes:

- Subcategories to short-term CTE:
  - Workforce Re-entry – Workforce Preparation – No longer triggered by age, 55& over
• Training
  • Pre-Apprenticeship

  • Integrated courses
    • Split evenly if instruction is balanced 50/50
    • If not balanced, create separate classes

  • Definition of instructional Hours
    • Aligned with Federal OCTAE guidelines

  • Service Hours
    • Not TRACKING
    • ONLY TRACKING SERVICES, NOT HOURS

  • Funding reporting:
    • No longer reporting contracted services or donations

  • Occupational skills gain
    • CTE related – passage of and exam (not certification)

  • Census 2020:
    • Promote awareness to encourage responses
      ▪ More counted in the region, better representation, more federal funding
      ▪ Protect students from scams
    • Job recruitment
      ▪ Community Connect Labs
    • JoDee will send out OCTAE Guidelines (definition of instruction) to all members, all members are to follow guidelines.

*because these are short-term jobs they are eligible to apply for unemployment after job ends.

ABOUT STUDENTS Updates

June 2019

• Distributed copies of The Three-Year Plan to members

2019/20 Allocation Amendment

2019/20 Allocation Amendment: 3.46% to 3.26

- $283,381 to $267,001 (difference of -$16,380)
- Allocation Amendment Required – Certification Due (June 30, 2019)
  • Alvord $70,383 19/20 allocation $407,306
  • Jurupa $96,520 19/20 allocation $1,085,295
  • Moreno Valley/Val Verde $60,998 19/20 allocation $1,416,055
  • Riverside COE $41,500 19/20 allocation $334,565

All voting members Agreed to the equal% reduction to the members who received the COLA.

JoDee will enter into Nova.
Member Proposal
Riverside USD – Capital Outlay, Riverside needs to purchase a lift for their automotive program and needs approval from all voting members: Motion to accept the use of capital outlay Patricia Bazanos, Second Joan Patrick, motion passed unanimously.

Corona Norco USD – Out of state Travel Thoibi will be sending two CTE teachers to Miami to a conference. Motion to accept Out-of-state travel, Joan, Motion passed unanimously.

2018/19 Fiscal

Motion to Approve 3rd Qtr. Expenditure Reports Patricia Bazanos, Second Rachel Bramlett, all voting members agreed. JoDee will certify in NOVA.

Final Budget Revision Proposals for 2018/19

Alvord USD: Motion to Approve Budget Revision Proposal Thoibi, Second Mark, Motion passed unanimously.


2. G4304 ASE to cover overages in G4309 CTE for overages in Obj. 500, fingerprinting for job skills due to an increase in enrollment in the program.

3. G4304 ASE to cover overages in G4305 ABE in Obj. 1000. We had a teacher who was medical leave and we had additional costs due to a substitute needed for her in addition to her salary.

4. We are transferring from G4304 ASE to cover overages in G4305 ABE in Obj. 5000 for a utilities increase.

Corona Norco USD: Motion to Approve Budget Revision Proposal Annamarie, Second Rachel, Motion passed unanimously.

Jurupa USD: Motion to Approve Budget Revision Proposal - Thoibi second - Joan. Motion passed unanimously

Shift in budget expenditures from salaries (1000’s and 2000’s) to Books/ Supplies and Services. Need for increase due to additional expenses.

Moreno Valley: Motion to Approve Budget Revision Proposal - Craig second – Annamarie, Motion passed unanimously.

To cover shortages in our CTE funding (due to contract & billing changes that arose from course changes) funds were moved from program to program, as follows: from ABE/ASE ($137,670.62), ESL($72,492.89), workforce ($15,857.46) to CTE ($226,020.67) and from category to category, as follows: from certificated salaries ($192,707.45), classified salaries ($18,500.44), and supplies ($23,762.90) to benefits ($21,774) and services ($213,196.79).
Riverside USD: Motion to Approve Budget Revision Proposal - Annamarie second – Pat, Motion passed unanimously.

2. G4304 ASE to cover coverages in G4309 CTE for overages in OBJ 5000, fingerprinting for job skills due to an increase in enrollment in the program.
3. G4304 ASE to cover overages in G4305 ABE in OBJ 1000. We had a teacher who was on medical leave and we had additional costs due to a substitute needed for her in addition to her salary.
4. We are transferring from G4304 ASE to cover overages in G4305 ABE in Obj 5000 for a utilities increase.

Preparation for 4th Qtr. Reporting:

- CAEP TOPSPRo Report & DIR due Aug 1.
- WIOA TOPSPRo Report & DIR due July 15.

Full capacity Marketing /Communication Proposal

Full Capacity Marketing Proposal

Outreach Team

- Victoria Santana
- Thoibi Rublaitus
- Julissa Valencia
- Patricia Bazanos
- Thea Quigley
- Lucie Gonzalez
- Rachel Bramlett

Project plan

- Key milestones and tasks
- Online meeting July 9, 2019
- Name, tagline, website map

Retreat Activities

1. Tagline
2. Logo designs
3. Site map layout

Leadership Retreat Planning

- July 24-26, 2019 (Wednesday night check-in)
- Marriott Marquis San Diego Marina
- Thursday 8:00-5:00, Friday 8:00-3:00
Confirm attendance by June 10 (2 attendees per member)

Members who are attending
Craig Shiflett
Victoria Santana
Thoibi Rublaitus
Omar Andrade
Annamarie Montanez
Julissa Valencia
Patricia Bazanos
Jennifer Griffin
Thea Quigley
Lijuan Zhai
Lucie Gonzalez
Chuck Fischer
Rachel Bramlett
Mark LeNoir
Jim Toth

Retreat Content Options
• Activities
• Outreach
• Annual Plan
• Highlights from members
• Bylaws revision

Arrival and Departure times

Friday meeting ending at 3:00

**Consortium Meeting Calendar for 2019/20**

Second Monday of the month (unless holiday, then third)

Monday August 12, 2019 RCCD/Moreno Valley
Monday September 9, 2019 Riverside Adult School
Monday October 14, 2019 RCOE
Monday November 18, 2019 Corona-Norco
Monday December 9, 2019 Riverside Adult School
Monday January 13, 2020 RCCD/Riverside
Monday February 10, 2020 RCOE
Monday March 9, 2020 Jurupa
Monday April 13, 2019 RCCD/ Norco
Monday May 11, 2020 Val Verde
Monday June 8, 2020 Corona-Norco

Meeting Adjourned