

## **About Students Regional Consortium Meeting**

**October 8, 2018**

**Riverside County Office of Education 2:00-4:00 P.M.**

Present: Andrade, Omar; Bazanos, Dr. Patricia; Bramlett, Rachel; Fisher, Dr. Charles; Montanez, Annamarie; Patrick, Joan; Quigley, Thea; Rublaitus, Thoibi; Shiflett, Craig; Slyter, JoDee; Toth, Jimm; Valencia, Autumn; Shihad, Julie; Garcia, Naomi

### **AEP UPDATES, BUDGETS, REPORTS**

October 2018

- AEBG Data and Accountability Funding Period Change
- 3-Year Plan template to be released soon
- Directors Meeting – Focus: Human Centered Design

### **Fiscal**

- Budget Revisions must be completed in NOVA prior to final Q4 expense reporting
- Final fiscal certification for 2017/18 must be completed in NOVA by Oct 30
- 2018/19 members budgets (with 17/18 carryover) and work plans must be entered in NOVA by Oct 30.

### **Webinars/Meetings**

- Sep 12: Empowering CTE Students Through ABE 2:30
- Oct 10: Andragogy for 21 st Century
- Oct 21: OTAN Tech Talk
- Oct 23: AEP Data Submission Guidelines
- Oct 24: Leveraging AEBG to improve Community Partnerships
- Oct 24: Beginning of the Year Adult Ed Webinar
- Oct 29: Implementing a Data Dialogue Protocol to Target Instruction and Improve
- Oct 30: Using Assessment Results to inform instruction
- Nov 14: CA Career Pathways System Building

Meetings:

- Oct 18: CA:3 Year Planning Process Data & Accountability Regional Training ( San Bernardino)
- Oct 31: WIOA/ACSA Admin Networking (Fontana AS)
- Nov 15: TOPS Networking (Corona – Norco AS)

#### UPCOMING EVENTS:

- Nov 8-10: ACSA Leadership Summit (Hilton San Diego Bayfront)
- Nov 8 : ACCE – Southern Drive- in Workshop (TBD)
- **Nov 16: ABOUT STUDENTS Annual Conference (Riverside Marriott)**
- Nov 16-17: CCAE South Coast Regional Conference (Palm Springs)
- Dec 6-9: CATESOL Annual Conference (Anaheim Hilton)
- Jan 18: EL CIVICS Conference (Pasadena City College)

#### 2017/18 Budget Revisions, Q4 Expenditure

#### 2018/19 Budgets

- **Alvord:** Total Budget in NOVA (Includes 16/17 Carryover) \$476,409.00  
*AEP Allocation 2018/19*
  - ABE/ASE or Basic Skills Program
  - English as a Second Language Program
  - Short- Term Career Technical Education Program
- **Corona-Norco:** Total Budget in NOVA (Includes 16/17 Carryover) \$1,428,072.00  
*AEP Allocation 2018/19*
  - ABE/ASE or Basic Skills Program
  - English as a Second Language Program
  - Adults in the Workforce Program
  - Short- Term Career Technical Education Program
- **Leadership:** Total Budget in NOVA (Includes 16/17 Carryover) \$799,234.00
- **Jurupa:** Total Budget in NOVA (Includes 16/17 Carryover) \$1,179,606.00  
Revision17/18: Over budgeted classified staff and transferred to certificated salaries (short- term CTE). Over budgeted for employee benefits and transferred to books and supplies.  
*AEP Allocation 2018/19*
  - ABE/ASE or Basic Skills Program
  - English as a Second Language Program

- Adults with Disabilities Program
- **Moreno Valley:** Total Budget in NOVA (Includes 16/17 Carryover) \$  
Revision 17/18: Moved money from categories (certified salaries = \$47,000, employment benefits=\$14,564, books=\$100, indirect costs = \$24,436) to categories (classified salaries= \$10,000, services and other operating expenditures = \$6,000).

*AEP Allocation 2018/19*

- ABE/ASE or Basic Skills Program
- English as a Second Language Program
- Adults in the Workforce Program
- Short- Term Career Technical Education Program

**RCCD:** Total Budget in NOVA (Includes 16/17 Carryover) \$ 506,917.51

Revision 2016/17: No funding change between expenditure categories is requested and no change in activities has occurred. This request will not need to be uncertified in NOVA. The Adult Education Program is requiring members to report expenses by category, and the categories they provide do not include "Transition to College". Thus, RCCD's funds that were allocated into "Transition to College" have been divided into the ABE/ASE, ESL, and CTE, to mirror the adult school's budget allocation methods. Number were rounded to match NOVA.

*AEP Allocation 2018/19*

- ABE/ASE or Basic Skills Program
- English as a Second Language Program
- Short- Term Career Technical Education Program

**RCOE:** Total Budget in NOVA (Includes 16/17 Carryover) \$517,964.00

*AEP Allocation 2018/19*

- ABE/ASE or Basic Skills Program
- Adults in the Workforce Program
- Short- Term Career Technical Education Program

**Riverside USD:** Total Budget in NOVA (Includes 16/17 Carryover) \$3,330,965.00

*AEP Allocation 2018/19*

- ABE/ASE or Basic Skills Program
- Adults in the Workforce Program
- Short- Term Career Technical Education Program

Motion to Accept 2017/18 Final Budget Revisions, Q 4 Expenditure Report & 2018/19 Member Budget Proposals: **Rachel Bramlett, Second - Annamarie Montanez; motion passed unanimously.**

**3 Year Plan WestEd – Rebecca Cerna**

**1. Review Proposed Scope of Work**

- (1-15)

**2. Discuss SOW Activities**

**3. Cost: \$ 90,000**

- Motion to Accept WestEd for 3 Year Plan: **Dr. Patricia Bazanos, Second - Rachel Bramlett; motion passed unanimously.**

Pre-planning Assessments

- BW Research- Zip code maps of service areas

Full Capacity Marketing

- Communication survey was due to Celina September 7, 2018

## **Projects Update:**

- Data Analysis & Communications Audit
  - Draft report, complete missing zip code data
  - Set up webinar once report is complete
  - Market Research for regional campaign
  
- Digital Badges
  - ASAP testing TE importing trigger for badges
  - For all requests to meet with members for implementation
  - Week of .... November 26, 2018 all members agreed for this date.

## **Annual Regional Professional Development Conference**

- Theme “ Building Communities to Create Opportunities”
- Guest Speaker – Neil Kelley, AEP State Program Monitor
- 10 “Call for Presenters” Proposals
- Current Registration 81. Total Capacity 150
- Final preparations to be finalized October 10
- Purchasing shirts for all attendees

### **Open Discussion and Next steps:**

- Reminder: Watch for emails regarding NOVA certifications.
- Encourage presenters to send in proposals for ABOUT STUDENTS Annual Conference.
- Send reminders to staff to register online.

New Topics: DPSS: Gain /CALWORKS Contract update.

Meeting Adjourned.