ABout Students Regional Consortium Meeting Minutes
July 11, 2016
IEBW #440

I. Welcome and Agenda Review - Introductions:

In Attendance: Omar Andrade, Rachel Bramlett, Ashley Etchison, Craig Shiflett, Tammy Guzzetta, Brenda Hofer, Thoibi Rublaitus, Patricia Avila, Annamarie Montanez, Rosa Noguera, Joan Patrick, Chuck Fisher.

Reminder: Please email JoDee if there is anything that needs to be added to the agenda.

II. Updates from AEBG Office:

15/16 Expenditure and Progress Reports.
15/16 Student Data Collection Tables (Instructions and Tables available).
Data and Accountability Supplemental Funding (Instructions Released)-A team will be formed for a committee meeting.
-16/17 Annual Plan Template Released - Committee will meet since everything was worked out but has since changed.
AEBG Data & Accountability Summit (Nov. 1st and 2nd in Sacramento)-Who will we send to represent us? (4 representative can be sent)

III. Review of Expenditure Reports by Member

06/20/16 (5/15) Budget revision
07/31/16 (7/15) Expenditures and progress reports
08/01/16 (7/15) Student outcome and data report
08/15/16 (7/30) 16/17 Annual Plan.

Final Member Expenditure Reports due 07/15/16
Budgets are Listed-
Alvord-ABE/ASE/ESL-Objectives were identified at the beginning of the year.
Object Code totals match MOE and consortium allocation.
   Joan-Amount spent isn’t showing the amount of expenditure (Formula)-JoDee will check the portal; a budget will need to be created for AEBG funds.
   Moreno Valley - Objectives are not broken down yet-they are working on a plan.
RCCD - No MOE-only consortium money
RCOE - No MOE
Riverside Unified- Started rebuilding their program

-Everyone has tables by objectives-use the handouts as a guide.
-Does not need to be broken down by program area, we as consortium will do the breakdown by program area.
-Annual planning committee bulleted items by each members. (Ex: Computer Software=Accelerated Learning)
-New annual plan will identify which schools are doing what- which in turn will show the state involvement of consortium.

Chuck Motioned to Submit Member Expenditure.
Thoibi-Second (All in favor)

-We need to continue to spend the money-If we don’t spend it, it shows we don’t need it. If we don’t figure it out by next year the state will react and cut the money. We can hire new people, start new classes- Let’s learn from Riverside.

IV. 15/16 Data Tables

15/16 Student Data Collection and Reporting
   Total Adults Served-Tables 1-5
   Total Students Served-Tables 6 and 7
   Total Enrollment and Participation-Tables 8 and 9
All this information can be retrieved through your student information system (Zangle, YSS, ASAP, TE)
   Table 3-Student status- Barriers to Employment
   Table 5-Labor Force
   Table 6- Age, Gender, Ethnicity
   Table 7- Descriptive measures by program.
Regardless of funding source- include: DPSS, WIOS, LCFF
   Table 8-Total enrollment and participation +12 hrs. - Total course completion- whatever you define it to be. Ex- el civics, CIT prep, Certificate of completion, level advancement, completed a level

This all must be reported by 8/1/16
07/13/16 meeting at RCOE 2 p.m. to review each has so far.
Drafts need to be done by wed 7/13- Bring a couple of copies.
August 8th -approval of 16/17 Annual Plan- Due August 15th.

V. Next steps:

Continue work on Data and Accountability Report (7/15)
   Next meeting for effectiveness review committee 7/13 &7/27-RCOE 2-4 p.m
Continue work on Annual Plan Template (7/30)
   Next Annual Plan Review Committee Meeting 7/20-RCOE 2-4 p.m.
   Review draft of Annual Plan sections, budgets, and plan of activities
Digital Badge Planning Meeting: 07/20-RCOE 12-2 p.m.
Conference is July 25th and 26th, 8 a.m.-3:30 p.m.
Attending: Tammy Guzzetta, Thoibi Rublaitus, Omar Andrade, Fred Jorgensen, Melody Graveen, Cynthia Diaz, Elizabeth O’ Conner, Craig Shifflet, Rick Purper, Jim Rush

Next meeting August 8th.