I. Welcome & Agenda Review

Introductions - In Attendance: Rachel Bramlett, Greg Busbee, Ashley Etchison, Dr. Charles Fischer, Robert Grajeda, Tammy Guzzetta, Brenda Hofer, Annamarie Montanez, Joan Patrick, Hugo Ramirez, Thoibi Rublaitus, Jim Rush, Craig Shiftlett, JoDee Slyter,

II. Updates from AEBG Office

• Review of the webinar regarding 15-16 Data Collection. Data was difficult to collect statewide because State AEBG asked for data that consortiums were not collecting.
• RFA (Request for Application) Technical Assistance - if anyone is interested please let JoDee know. It’s a $5 million RFA. JoDee knows of some organization that are planning to apply.
• The Legislative Report which outlines local and statewide data is now due 10/30/16
• WIOA Alignment work is being completed at the state level which consists of alignment of services and objectives; same process will occur with Perkins funding
• Field engagements - state wants more feedback on what was experienced during the summer when people were off and trying to complete data matching.
• Webinars will continue to be available online
• Discussion regarding Immigration integration outcomes on ESL students. State will be focusing and discussing how to collect data for that population.
• AEBG Moving the Needle Summit in Sacramento coming in early November
• Internal Organization- things being addressed at the state level include:
  o Fiscal
  o Data and Accountability Analysis of the first year-we couldn’t spend the entire funds, our consortia did well compared to others we spent 30%
  o Governance and Policy such as fees, credentials and future legislation-credentials are not equal and they are working to make them universal
  o Professional Development: in Curriculum and Instruction – CalPRO alignment with Professional Development standards
  o Communication- improve communication in the field and our region.
III. Report on CBO meeting held 10/6/16

- JoDee explained to all the CBO’s AEBG is apportionment not a grant. Legislative action is required to suspend funds unlike grants
- The point of the meeting is for everyone to be on the same page. Moreno Valley USD and Riverside USD didn’t attend but JoDee has already made contact with appropriate officials within each of these two districts
- Topics covered included the Annual Plan, Allocations and Budgets. The 16-17 allocations were all put one a single sheet for everyone to review. Resources and reporting requirements were also discussed. All the materials distributed were items already shared with the consortium representatives

IV. Moving the Needle” Summit Attendees

- Summit is scheduled for November 1st and 2nd at the Sheraton Grand in Sacramento. Presenting “Using Digital Badges to Transform Student Success”:
  About Students Attendees:        Ashley Etchison
                                     Annamarie Montanez
                                     Thoibi Rublaitus
                                     JoDee Slyter

V. Digital Badging Update

A committee meeting was held where notes were gathered and shared with Forall Systems. A mockup was done to see what it looks like. The HUB was created for all members and partners to be connected. JoDee recommends all members to consider one individual to be committed and be in control at your site who has passion, IT expertise and knowledge. JoDee shared slides of the mockup. The mockup showed examples of student’s profile, what a request of access looks like, email announcements, and certificates. Additional meetings for Digital Badging:
  October 19, 2016  2pm.
  November 19, 2016  2pm.
VI. 2016/2017 Budget Revisions

- Budget revisions are due no later than **October 19, 2016**
- The use of allocations proposal is sent to the state collectively in the month of October and must be on target.
- If anyone makes budget changes and are notified to JoDee it will throw off the entire consortium.
- The 15-16 funds are being operated off the June revision

VII. Data and Accountability Discussion

- An extended consortium meeting was held during which Northern and Southern California members and leaders had a chance to discuss data and accountability requirements for 15-16. That triggered questions that as a consortia we want discuss. For example, “how did you define an “enrolled” student? There were errors in our reporting that need to be addressed. Each member will want to know where the computer systems are pulling their data from to know what data we should we should be collecting.
- RCCD expressed that they know there data is not 100% accurate. RCCD expressed the need to have better guidance at the state level.
- Riverside Adult School has made a switch to a new student system.
- During the Regional meeting the consortium representatives all expressed they are at difference places in terms of consortium progress. Challenges are being shared at the state level. The state wants everyone in each consortia to be on the same page.
- Jurupa USD is using Q for students system. The reports are helping but it’s still a slow process
- Alvord USD just started using ASAP the transition is slow, but they have a much better understanding.

VIII. Regional Professional Development Survey

- Surveys were designed to gather information for Professional Development and Digital Badging.
- The group was asked to encourage the staff members at their site to complete the survey so as to gather as much feedback as possible.
IX. Next Steps

- **October:**
  - Submit 16-17 budget by October 16, 2016
  - Digital Badging committee Meeting October 19, 2016

- **November:**
  - “Moving the Needle Summit, November 1st and 2nd
  - Digital Badging Meeting November 9, 2016

Next meeting:

- November 14, 2016 2:00pm IBEW Union Hall

Meeting adjourned 3:45pm