I. Welcome, Introductions, & Agenda Review

In attendance: Rachel Bramlett, Greg Busbee, Ashley Etchison, Charles Fischer, Robert Grajeda, Tammy Guzzetta, Brenda Hofer, Richard Keeler, Arty Marquez, Annamarie Montanez, Julie Pehkonen, Hugo Ramirez, Thoibi Rublaitus,

II. Updates from AEBG Office

Plan Approval Letter Summit-Report Legislation Data and Accountability: Deadline change 02/20/17

Data and Accountability Budget

Work plan Purpose of funding:

1. Respond to short term data required by AB104

2. Foster regional/local system integration efforts pertaining to assessment and intake of adult students

3. Support data sharing efforts to bolster performance accountability

AEBG- Enrollment in program and services – 7 program areas total by state Enrollment by Program Area

1. ABE/ASE

2. ESL

3. CTE
4. Workforce Entry/Reentry

Gender: 58% Female 42% Male

Ethnicity: 53% Hispanic/Latino 20% White 14% Asian

Funding by program area: 30% ESL 35% ASE $259,000 to fill gaps in services

20% CTE

III. Report from “Moving the Needle” Summit Attendees

Ashley Etchison Annamarie Montanez Thoibi Rublaitus JoDee Slyter

Ashley- Good breakout sessions- launch board data trends

Keynote speaker was Dr. Manuel Pastor

Anna- Timely with all that is going on in demographic changes we are 20 years ahead of the rest of the country; 20 soft life skill lessons; Dealing with Millennials and Baby Boomers

Thoibi- Agree with the girls

Community College and Adult Education Aligning Curriculum between consortiums - Integrated Skills ABE using the IBEST Model (N. San Diego) Keynote speaker also touched on using data in the future.

JoDee - Summit went by quickly, there was not enough time for all the breakout sessions. But there was a good plan in place, so that the consortium could divide and conquer what was available. Ashley - A lot of people share their frustration with the label of grant. JoDee indicated that if anyone is experiencing trouble with their business department please do not hesitate to contact her
IV. Digital Badging Update

Implementation team: Omar Andrade, Cynthia Diaz, Tammy Guzzetta, Cheryl Kanechika, Kathleen Kennedy, Thoibi Rublaitus, Jim Rush, Carlos Ruvalcaba, Jessica Vasquez Meetings: 9/19/16 10/19/16 11/09/16

Next Meeting: 11/29/16 at RCOE 2p-4p

Established Objectives; Identified Badging Pathways; Created Criteria for ABE, ASE, ESL Badges; Prepared informational presentation for participants; Begin conversations with staff members, students etc. Thoibi-Corona Norco holds PLC Meetings 4-5 times a year. At the last meeting they used a power point to begin the discussion of Badging. The presentation began with an overview of Boy and Girl Scout badges. For each skill learned a badge is earned. The outcome was 2-3 teachers wanting to help. And all teachers like the badging.

Julie: Will consortium have own software? Thoibi: We will be using this for all systems-Once it’s created the whole consortium can use it. JoDee: Student information systems will integrate with badging. Please bring up the discussion with your staff and students Julie: Will we start with ABE, ASE, and ESL JoDee: Yes to start.

No one else has shared the digital badging info with their staff. Information will be posted on the website. Digital badging Next steps - 11/28 and 11/29 Meeting with Karen Jeffrey (Meeting with IT representatives at all participant sites); Educators Cooperative” Support for Implementation, Professional Development, Technical Assistance Review and consider proposal


Please let JoDee know who Karen needs to speak with from each district; send times the IT department is available and where they can meet. Karen is not available between 2-4 on 11/29/16
Experts in digital Badging

After we meet with Karen, we may want to bring them on board to see where we are.

V. Results from Regional Professional Development Survey

Results are from meeting and from staff at sites - Using technology for instruction is the topic most teachers for which most teachers requested professional development activities; using technology for effective teaching and working; this is an area that OTAN may be able to assist us with. Developing courses in new program areas was indicated as a high need also

Post-secondary transitions and proven techniques for teaching multi-level classes are topics CALPRO can assist us with; Revising curriculum and creating course outlines was another frequently identified topic for PD

VI. 16/17 Budget Expenditure Quarter 1 07/01-09/30

Received or in the process of receiving from: AUSD, CNUSD, MVUSD, RCOE, AND RUSD; changes from proposed allocation must be approved by consortium - 15/16 Budget change requests from members will be on the agenda for December 12th consortium meeting; submit your proposals to JoDee by December 9th; Period 3 of 15/16 and period 1 of 16/17 Due to the AEBG Office January 30, 2017; Prompted by a question posed by Rachel, JoDee emphasized that 15-16 expenditures were due ONLY if you were spending carry-over dollars from last year; RUSD does not have any carry-over therefore will not be reporting for 15/16.
VII. Showcasing programs in our region

Moreno Valley Community Adult School (Tammy Guzzetta) Enrollment count from Fall 15 to Fall 16 the program has grown; new digital Marquee New Technology in classrooms (Computers, white boards, projectors in the ceiling, screens, new desks, CTE class Certified Logistics (OSHA online, forklift certification, automated warehouse principals; Certified Logistics Associate - Certification test)

Mobile Technology (Cow Cart) with chrome books (2 ESL, 2 ABE, 2 ASE) What is next? 6 Classrooms with Interactive white boards; open classes at satellites

2 field trips every semester (RCC/MVC) Desk Computers Burlington ESL ASAP 3.0

RCOE/Economic Development - Robert Grajeda (Handout) VESL courses: Interviewing Skills, Resume Writing, Getting the Most from Microsoft, Dress for Success, Coaching, Job Fair); want to transition ESL Advanced learners to go out and get a job; Soft Skills would include Coaching Mock Interview (we want them to do well); offer the job fair to meet with students who complete the class

Hoping to start in Jan/Feb (so they can start for summer restocking); hours for the class can vary from 2-4 hours a day to a whole day; the courses can be taken at any time, does not have to be in a specific sequence; this class will not run well for 2-3 students. Would like a full class of a min of 10, but 20 would be ideal; there is no cost for these classes from the student or partner location, only asking for a location to offer the class

RCOE has a teacher to teach this class and funded through AEBG Allocation

Chuck - what about individuals on probation or parole? Robert- There are felon friendly employers not as much as we would like but I don’t have a list, its small but I can provide some contact info.
In December Rachel from RUSD and Ashley from RCCD will showcase their locations.

**VIII. Data and Accountability Budget Discussion**

How did you define and “enrolled student? How did you go about collecting your data? What Data Systems did you use? Did the numbers match your expectations? Are there errors in your reporting that need to be addressed? How did you define “Completion”? How do your completion rates by program compare among all your programs offered? What steps need to be taken to improve the data collection process for next year? What strategies can we share to increase enrollment numbers? What strategies can we share to improve completion rates?

AEBG Data and Accountability Instructions handout (Changes are highlighted in yellow)

Current Environment in data gathering What challenges did you we experience with data tables? Which systems enable required data gathering to be successful? What do we need to do to improve regional data reporting?

Chuck recommended JoDee Contact the team that was formed in May and bring them together again (Data/Accountability)

JoDee will take care of that.

**Next Steps**

November: Karen Jeffreys visits sites 11/28 and 11/29 Digital Badging Committee Meeting-11/29 at RCOE in Gregory Room 2pm

December: Submit budget change requests Consortium Meeting 12/12/16