I. Welcome & Agenda Review - Introductions; In Attendance: Jim Dawson, Sandy Fielding, Charles Fischer, Dalia GadElMawla, Michael Gray, Shawn Loescher, Maribel Mattox, Thoibi Rublaitus, Jim Rush, JoDee Slyter, Sylvia Thomas, Eddie Villa

JoDee Slyter welcomed attendees and reminded the group these meetings are open meetings where we come together to share and communicate what’s going on and around our communities. If anytime there is something to add to the agenda please send JoDee a message and she will gladly add items to the agenda.

II. Closeout of AB86
The expenditure timeline expired as of 12/31/15. No funds were returned to the state. All of $435,294 was expended. The remaining balance of funds were used on activities, support salaries, and the purchase of Accuplacer Licenses for the consortium’s school districts. The objective of the Accuplacer is to transition students and, or assess the readiness for college entrance. Eddie Villa asked if the Accuplacer was available online or was it a standalone service. JoDee will look into how it will work. Funds were also used to purchase equipment for the Norco College pre-apprenticeship program which Jim Rush is working on with RCCD. And as many might know a big chunk of the AB86 funds were used to pay for WestEd for the planning process. RCCD, the fiscal agent, has assigned Beth and Diana to work on the closeout.

III. Website/Logo Update - http://riversideregionadulted.org
Allegra continues to work and add more to the new website. Agendas, minutes, and consortium information is all being added to the site. All members and partners are listed on the site. Please let JoDee know on things that you feel need to be added or changed by the end of January. Any student pictures that have signed student consent forms are also welcomed for posting on the consortium’s website banner. The consortium’s logo was created by Allegra and decided by the group. Once digital copies are available JoDee will be sending it out for everyone to use.
IV. Update from the State
Governor’s budget was released. Adult Ed is not found in the summary of the budget, but you can find Adult Ed in the details. The Dept. of Finance has assured $500 million for the Adult Ed Block Grant. The reason why Adult Ed isn’t found in the summary is because Adult Ed. belongs to more than one entity. If districts are asking if Adult Ed is going to be funding please let them know there is funding for the next 3 years.

V. Expenditure Reporting and Student Progress
2015/16 AAbout Students Regional Consortium Budget- An example of what the expenditure report looks like was passed out for everyone to see. The amounts on this report do not include MOE funding. The expenditure report is what will be submitted for January.

- Due 1/31/16
- Expenses for 7/1/15 to 12/31/15 (midyear expenditure report)
- The report will be by object code and collectively
- Expect that very little has been spent thus far, resulting in low reporting.
- State anticipates higher reporting at end of year.
- End of year report by member & by program, not object code.
- Each member provides a certified expenditure report to your JoDee Slyter, regional lead.

MOE funds and consortium funds are going into the same resource “6391”, but they must be reported separately. JoDee requested each member give her their fiscal contact person info. JoDee is willing to make contact via phone, email or even met in person in helping with the set-up of funds.

Additional information from State
Adult Ed Block Grant website resources- new info,
LAO Adult Ed Tracker- a map with new information about our region
New Hanover Report
Investments that Count Report
Coming Soon:
- Where’s my Check? – Information on CDE and CCCCCO funding Releases.
- FAQ’s on funding (fiscal will be very happy to see this)
- Documentation from CDE about Ed. Codes (much has been suspended, but still some codes in place)
1. Provide JoDee with the fiscal contact person
2. Establish budget code to identify expenditure from consortium funding

3. Transfer any applicable expenditures from July 1st to Dec. 31, 2015 by Object Code only
4. Send Expenditure report electronically to jslyter@cnusd.k12.ca.us by 1/25/16
5. Narrative for expenditure report (as a consortium)
   - Summary of activities during the quarter
   - Reasons for lack of progress toward attainment of program improvement
   - Reasons for expenditures falling below guidelines.

Each member will need to answer all questions and reasons on why funds were not spent.

VI. Making Progress in 2016 - Share Out (Slide)

- What activities are you doing with AEBG funds?
- What challenges are you experiencing with AEBG?
- How are you including the 4 primary objectives?
- How can we support individual member efforts? Consortium efforts?
- What’s new?

Chuck, from RCOE, shared they are recruiting for new teacher positions since December. A big challenge is balancing 3 different consortiums.

Maribel, from MVUSD, is still working on logistics with the startup of Val Verde. They too are looking for adult ed. Teacher as well as adding classes at satellites.

Sandy, from AUSD is working on increasing enrollment at her site.

Mike, from JUSD, has seen challenges in finding teachers for the CTE Medical, EMT, and Phlebotomy programs

JoDee, from CNUSD, has expanded the HSE and ESL programs; they are adding hours to satellite locations to cover gaps and services. Recruiting teachers has also been a challenge, but she has reached out the CNUSD Dual Immersion teachers as well as United Way in Corona. Corona-Norco had some professional development during non-student days before the start of second semester.

Brad, from DPSS, is working on a new assessment state system appraisal tool. It’s a stand-alone system and comes with many problems. They are still waiting for the budget to know what direction they are going to go.
Yolanda, RCOE CalWORKs shared that CalWORKs exact amounts will be available until February. The funds will be direct deposit. CalWORKs students that get a job reporting is still due in August for 15-16 school year. She’s like to set up a meeting before reporting is due. At this moment funds are based solely on ADA.

Next Steps

- Complete expenditure Report
- Accuplacer Training- let JoDee know who is trainable at each site.
- Weekly Newsletter to share any info since consortium’s meetings are not monthly instead of weekly.
- Advisory Team- develop separate team to advise workforce
- Assessment Alignment

Next meeting:

- February 22, 2016 2:00pm IBEW Union Hall

Meeting adjourned 3:48pm