I. Welcome & Agenda Review - Introductions

Agenda was sent out via e-mail list provided on the sign in sheet. Please review and update any information on the sign in sheet if necessary. Lots of new information from the state was has become available.

II. Updates from the State: Conferences, webinars

The new allocation for 2016/2017 will be out 2/28/16. There is a 2-year budget commitment by the Department of Finance. As a recap the Regional Consortium amount for 15-16 was 3.8 million and the MOE was 3.7 million. On 2/28/16 the consortium will know what the entire MOE and AEBG will be for 16-17. JoDee expects the amounts for 16-17 and 17-18 to be the same as this current year of 15-16. The amounts will be posted by consortiums and in entire amounts. The funds will no longer be separated by MOE and AEBG. It has been clear that going into the 16-17 school year “MOE” terminology is being terminated. JoDee reminded the group about the distributing guidelines/information on reporting for 15-16 expenditures; this needs to move forward in order for amount to be increased in the following years. The money should not be put aside. It should be spent to build programs and address the annual plan.

- Effectiveness and Performance- part of the consortiums obligation is to target and improve our effectiveness since we are going to be reporting outcomes.
- The Mid-year reporting has been postponed until August

Preliminary Allocations 16-17

- To be posted 2/28/16
- Listed by consortia
- Legislation is very clear that each member is to receive not less than what they received for 15-16 school year
- 3 clearly defined contingencies
- Safeguards at the state level outside of consortium to help any member in need
- Apportionment process will be set up in May

Spending funds 2015/16- looks like most consortia adopted for Direct Funding very few adopted Fiscal Agent. It appears that those consortia choosing the Direct Funding option have
received funding much faster than those choosing the Fiscal Agent model. The MOE may be used to pass through funding to members and non-members can receive AEBG funds by fiscal agent.

*Allowable Uses of AEBG Funds (Slide)* Every item that is paid for through AEBG funding must support our consortium’s 3-year and annual plans. We must also give the members and the public a chance to review and comment on such things. But ultimately members provide the final approval.

The state will measure the each regional consortium as individual members and collectively as a consortium.

*Trailer Bill Language (Slide)* Bill hasn’t been passed just yet. It describes how to reach out and obtain feedback as a group. Just posting the information on a website may not be sufficient.

### III. Expenditure Report Submission
There are two reports required for submission: 1) The Adult Ed Grant Agreement from 2013 and 2) the Adult Ed. Block Grant 2015. Part of Beth’s and Dianne planning was to spend all the funds of the Adult Ed. Grant, therefore the funds left over were used to buy pencils, rulers, and flash drives for students. The Accuplacer College Readiness Diagnostic system was also purchased.

For the AEBG funding received in Dec. 2015, it has been recommended to make transfers in order to show some larger figures on the reporting. The reporting for 1st semester indicated that only three members were spending this funding, but going forward into 2nd semester we really want to increase the total expenditures of this funding. As a recap expenditures must be in support of our 3-year plan, in the seven program areas, and aligned with what the consortium has agreed upon.

### IV. Activity: Clarifying Allowable Expenditures
JoDee set up poster size papers titled with Objectives 3-7. She asked to group to think about what has been accomplished at their site(s) and write on a post-it and place the post-it within the appropriate objective as something that is currently happening or something you want to propose. JoDee gave examples and asked everyone to participate. The activity was a way of sharing what each member is doing and to share ideas of things that can be done.
V. End of 2015-16 Timeline

1. Expend allocations, don’t save them for 16-17
2. Prepare for Annual Reporting expenditures of MOE and consortium allocation by program, member and object code
3. Monitor outcomes for annual student reporting

2016/17 Annual Submission Timeline (Slide)- Everything below must be done by May

1. Develop a spending Plan
2. Decide a fiscal structure keep Direct Funding or opt for Fiscal Agent
3. Fiscal Allocation Schedule
4. Align Activities

Next Steps:

All must be complete by May 1st. We are currently meeting the 2nd Monday of each month:

March 14, 2016

April 11, 2016 (Governing Board Approval of Plan)

May 9, 2016

Additional meetings are being proposed by JoDee in order to get all other business completed by the due date. (Feb - April). She asked each site to please appoint someone to each committee as this is not a one-person job. Each committee is expected to meet at least 2-3 times. The various committees and respective meeting dates are as follows:

Allocation Review Committee 2/28/16 3-5pm

Annual Plan Review 3/2/16 3-5pm

Consortium Effectiveness Review 3/3/16 3-5pm

Eddie asked if AEBG funds can be used to compensate staff for attending the meetings. JoDee said yes.

Next meeting:

- March 14, 2016 2:00pm IBEW Union Hall

Meeting adjourned 3:43pm