About Students Regional Consortium
9/11/17 Minutes
IBEW 2:00 - 4:00 p.m.

Present: Patricia Bazanos, Rachel Bramlett, Joan Patrick, Thea Quigley, Myatt Renae, Thoibi Rublaitus, Craig Shiflett, Naomi Garcia, Nila Hamdani, Marci England, Karen Gorny, Richard Keeler, JoDee Slyter

AEBG Office Updates:
- AEBG Regional Training
  o November 15-16 at 2017 San Bernardino Valley CC
  o 11/15 Data & Accountability
  o 11/16 AEBG Assessment Basics
  o 11/16 TOPS Enterprise Basics
- AEBG Study Group Thursday September 14, 2017 Chaffey Adult School
  o Go back and review Webinar from August 18 Data & Accountability to ensure you learn the details regarding every outcome you could record
- AEBG Webinar series schedule
- Register for the AEBG Regional Training for 17/18 policy and Data Collection
- Consortia Director Event Oct 12-13
- New Fiscal Reporting System in October
  o Each member will be summing their own budget that is approved by the consortium members.
- Save the Date - third annual AEBG summit Jan. 22-23

TAP
- TAP Webinars and Support LINK
- Upcoming Webinars:
  o **Teaching Vocabulary with Technology**: September 13, 12:00 pm – 1:30 pm
  o **Engaging Employers Effectively with the mission of Adult Ed**: September 15, 12:00-1:00 PM
  o **Mobile Digital Literacy**: September 20,12:00 pm- 1:30pm
  o **Successful Math Transitions**: September 27 12:00 pm - 1:00 pm
  o To participate in the webinars you must register online through the State AEBG site

AEBG Program Yr. Reporting Date Range
- **Reporting Deadlines:**
  o 1st Q July 1 – Sept 30 (student Information) - October 31.2017 (Report)
  o 2nd Q July 1 – Dec 31(student information)- January 31, 2018 (Report)
  o 3RD Q July 1- Mar 31(student information)- April 30, 2018 (Report)
  o 4th Q July 1- June 30 (student information)- August 1,2018 (Report)

17/18 Reporting Systems
- AEBG consortia members & providers will Use TOPS Pro Enterprise
- Quarterly reporting of enrollment & outcomes
- K12 adult school, community college noncredit, 3rd party providers supported by consortia.
- AEBG office will use LaunchBoard to match AE student data with MIS, EDD wage file ,HS equivalency testing data (with EDD Data match will come in)

Population Definitions

Number of adults served by the consortium
- I or more contact hour of instruction or participation, self-directed or information only activities

Adults who obtain milestone or outcomes
- AEFLA WIOA Title II. 12 or more contact hours
- In ABE, ASE, ESL OR CTE

Annual Plan General Assurances Member Effectiveness:

1. Participation in planning process (3rd annual yr.)
2. Spending funds within AEBG program areas
3. Members must participate in public meetings & decision making
4. Reporting student data in TE (17/18)
5. Sharing info on other resources being used to serve adults.
6. Sharing financial expenditure and progress reports with the regional consortium.
7. Providing services that address the needs identified in the adult education plan.

Member Reduction in Funding:
A. The member no longer wishes to provided services consistent with the adult education plan
B. The member cannot provide services that address the needs identified in the adult education plan.
C. The member has been consistently ineffective in providing services that address the needs identified in the adult education plan & regional plan and reasonable interventions have not resulted in improvements.

Reporting Outcomes
- Entry Record
- Update Record
- Test Record
- Short- term services (if you have provided services)

AEBG Outcomes
1. Improves Literacy Skills
2. HSD / HSE
3. Post- secondary
4. Job Placement
5. Improved wages
6. Transition to post-secondary

Diplomas and Equivalents
- K12 programs will use data flags in TE for students who complete HSD/HSE.
- College noncredit programs: starting in 18/19 will use data flags in MIS for students who complete their HSD/HSE.
- AEBG Office will use a data match of the AEBG participant population with the data sets from the GED, Hi-Set, TASC testing services.
- Diploma (new) participants who progress from low ASE to High ASE or who complete 1 or more course that counts for HS diploma in a reporting period.

2015/16 Budget/Expenditures
1. Budget Revision Proposal
2. Consortium Approval
3. State Budget Revisions submission
4. Expenditures claimed
- **Submit final 15/16 budget revisions: Oct 9, 2017**
- **Submit final 2015/16 expenditures: Nov 13, 2017**
    - JoDee will send both budget revisions and expenditures in two separate e-mails to Moreno valley.
    - Do not report MOE to JoDee
    - You can only make changes horizontally not vertically because it throws off all of the regions budgets.
    - After December year 15/16 expenditures must be spent by deadline.
    - Revisions must be brought to October consortium meeting for review and if you plan to move money it must be brought for approval with the members.
    - At November consortium meeting members will be ready to submit.
    - Also revisions for 16/17 will be held at November consortium meeting.

About Student Bylaws
- Committee met Wednesday Aug 30, 2017
- Reviewed and discussed edits
- Posted on Google Docs for continued review
- Draft ready for approval

Vote on approval or to make changes.
Motion to approve Rachael, Mark seconded- motion passed. Bylaws will be put on ABout student website.

CTE Programs
Draft of CTE Classes was handed out Members are to look over and see what is missing and add information or make changes to draft.
For next meeting members will bring flyers of CTE classes that are offered.

Next Steps
- July 1 - September 30, 2017 :Q data submission (due Oct 31)
- Oct 9 - Consortium meeting
    - Members present will approve 15/16 and 16/17 budget revisions
    - Members present will approve 17/18 budget plan and plan proposals
- Oct 12-13, 2017: consortium director event
- Oct 2017: New fiscal reporting system training

Meeting Ajourned